

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
January 11, 2021

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, January 11, 2021, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Doering
Alderman Essary
Alderman Johnston

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Ronnie Adams
George DeLisle
Jonathan Thacker
Sam Tillman
Carol Bowden
Joey Walters

Terry McVey, City Attorney
Al DeLisle
Terry Wheeler
Jimmy Wyman
Todd Higgs
Roosevelt Mosby

APPROVAL OF
AGENDA

Moved by Alderman McCrate, seconded by Alderman Johnston and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 12/7/2020

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Berry asked if there were any additions or deletions to the minutes. Alderman McCrate stated that there was a typographical error that referred to Alderman Johnston as Mayor Johnston. The error was corrected.
Moved by Alderman McCrate, seconded by Alderman Johnston and unanimously carried, to approve the submitted minutes for the month of December.

DEPARTMENTAL REPORTS

Before departmental reports started, Mayor Berry made a statement to all supervisors that there would be a Financial Review Session held at City Hall on Monday, January 19, 2021 beginning at 1:00 p.m. He also informed them that the budgeting process for the next fiscal year would begin in February; therefore, all items that need to be included in the budget needs to be turned into City Hall by February 5, 2021.

RONNIE ADAMS - CHIEF OF POLICE

Turned in a written report for the month of December.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of December.

Chief DeLisle expressed gratitude for the lettering of the Ladder Truck and heater repair at the Fire Shed.

Chief DeLisle expressed concern over the drug testing policy of volunteer firemen. Discussion followed. Chief DeLisle was instructed that he must send any new firemen to City Hall to fill out pre-employment paperwork and abide by pre-employment policies which include drug testing.

PARK BOARD

No report was turned in for the month of December.

Todd Higgs updated the Board of Alderman on upcoming Park Board projects. He also asked for a status update on the roof repair at the Red Building. Bidding for the repair has not taken place yet due to the Board of Alderman stating that they were waiting on spring for that project. Higgs also mentioned a broken fence at the Skate Park. Joey Walters, Street Superintendent, will place caution tape at the area.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of December.

Walters informed the Board of Alderman that the work on sunset Drive had been completed. There was discussion of adding a small area on the southside of Sunset that still needed some work. Walters was instructed to contact Mark Sizemore and see if he could add it in to the previous project.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of December.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of December.

Wheeler stated that Thomas Penrod had taken two online math refresher courses in preparation for his B license testing and the Vactor Truck had been used in Wardell to help with a sewer issue. Plans were in place to use the vactor truck on Portageville Lift Stations within the next week.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR
No report was turned in for the month of December.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER
Turned in a written report for the month of December.
Mosby stated that he needed to purchase a large dog trap. The purchase should be less than \$500, so normal approval applies.

JONATHAN THACKER- CODE ENFORCEMENT
Turned in a written report for the month of December.
Thacker stated that he had someone interested in donating property to the City of Portageville. Discussion followed. Mayor Berry asked for a motion to approve running a title search for the properties on LeSieur and Highway 61 North. A motion was made by Alderman McCrate and seconded by Alderman Doering. All members voted in favor.

PLANNING AND ZONING COMMITTEE
No report was turned in for the month of December.

ORDINANCES OR
RESOLUTIONS

There were none.

OLD BUSINESS

HEALTH INSURANCE RENEWAL*FORMAL VOTE
Mayor Berry stated that the insurance quote we were waiting on previously came back higher than the current price of United Healthcare. Mayor Berry asked for a motion to renew employee health insurance with United Healthcare for 2021. A motion was made by Alderman McCrate and seconded by Alderman Doering. All members voted in favor.

FIRE DEPT LADDER TRUCK LETTERING *FORMAL VOTE
Mayor Berry informed the Board of Alderman that this was a formal vote for the approval of the lettering of the fire department truck that a text vote was previously held on. Mayor Berry asked for a motion to approve the quote from Kinder Signs in the amount of \$750.00 which included installation. Motion was made by Alderman McCrate and seconded by Alderman Doering. All members voted in favor.

SEWER PANEL INSTALLATION
Mayor Berry stated that the sewer panel installation for the sewer treatment plant was more in depth than what our electrician on retainer could handle. Discussion followed. Mayor Berry asked for a motion to place an advertisement for bids for the installation. Motion was made by Alderman Johnston and seconded by Alderman McCrate. All members voted in favor.

NEW BUSINESS

TRANSFER STATION INCREASE

Mayor Berry informed the Board of Alderman that Tri-County Transfer had contacted the City in regard to an upcoming rate increase. The increase would consist of 3% each year beginning March 1, 2021. There will also be a fuel surcharge added. Discussion followed.

DUTCH ENTERPRISES FOR WATER PLANT

Jimmy Wyman, Water Superintendent, stated that he had a small leak in the line from the Clarifier to the Sand Filter at the Water Plant. Dutch Enterprises submitted a proposal for the repair, but after review there was some work that could be handled by the water department resulting in the project being more cost efficient. Once a revised scope of work is submitted the Board of Alderman will review.

FFCRA EXTENSION

Mayor Berry informed the Board of Alderman that the current FFCRA regulations for COVID-19 related leave expired on January 1, 2021. Discussion followed. Alderman Johnston made a motion to allow an additional 40 hours of COVID-19 related sick time to documented cases for 2021 unless new federal regulations come out stating otherwise. Alderman Doering seconded. All members voted in favor.

FIRE DEPARTMENT SHOP HEATER

Mayor Berry stated that there had been discussion of another heater being needed at the Fire Shed. Discussion followed. It was determined that an additional heater would be something that could be added into FY2022 budget and Chief DeLisle was informed to get quotes for that purpose.

COVID REIMBURSEMENT

Mayor Berry stated that the City of Portageville had received their final CARES Act reimbursement from the New Madrid County Treasurer in the amount of approximately \$254,000.00. Discussion followed. Mayor Berry asked for a motion to pay the remaining 2020 payment with FS Leasing for the Trash Truck that was previously deferred and place the remaining funds into the Water & Sewer Repair fund. Motion was made by Alderman Essary and seconded by Alderman Johnston. All members voted in favor.

MISSOURI MUNICIPAL LEAGUE RENEWAL

Mayor Berry stated that the City had received notice to renew the membership with Missouri Municipal League at a cost of \$722.80. Discussion followed. Motion was made by Alderman Essary to renew the membership for \$722.80. Alderman McCrate seconded. All members voted in favor.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.

APPROVAL OF
 FINANCIAL REPORTS
 Municipal Court
 City Collector
 City Treasurer

There were none.

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of December as follows:

| | |
|---------------------------|-----------------|
| Fines Collected | \$581.00 |
| Inmate Security | \$6.00 |
| Crime Victim Compensation | \$1.11 |
| LET Fund | \$6.00 |
| Clerk Fees | \$36.00 |
| TOTAL | \$630.11 |

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of December as follows:

| | |
|--------------------------------|---------------------|
| Turned over to City Treasurer: | \$230,429.46 |
| Received from City Collector: | |
| Park Fund | \$17,953.72 |
| General Fund | \$80,883.69 |
| Health Fund | \$21,544.46 |
| Street Fund | \$505.00 |
| Solid Waste Fund | \$31,210.91 |
| Water & Sewer Fund | \$77,361.68 |
| Red Building | \$250.00 |
| Meter Deposits | \$720.00 |
| TOTAL | \$230,429.46 |
| Received from City Clerk: | |
| General Fund | \$18,159.52 |
| Street Fund | \$11,259.29 |
| Sales Tax | \$58,372.48 |
| Shop With A Cop | \$3.65 |
| TOTAL | \$87,794.94 |
| Interest on Deposits | \$18.21 |
| TOTAL DEPOSITS | \$318,242.61 |

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of December. Motion

was made by Alderman McCrate and seconded by Alderman Johnston. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of December. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman.
Alderman McCrate expressed interest in other forms of City government leadership such as City Administrator or City Manager. Discussion followed. Terry McVey stated that the cost associated for salary and benefits could run \$75,000 plus.
Mayor Berry stated that for budgeting purposes he would like to see the Code Enforcement salary moved from General Fund to Health Fund. Discussion followed. Motion was made by Alderman Johnston to have Code Enforcement salary paid from the Health Fund effective February 2021. Motion was seconded by Alderman Doering. All members voted in favor. Mayor Berry also stated he would like to discuss the Police Chief salary. Discussion followed. Mayor Berry asked for a motion to draft an amendment to the Ordinance for Police Chief adding the position of Safety Officer at the rate of \$6000.00 annually to the position.

EXECUTIVE SESSION

Moved by Alderman McCrate, seconded by Alderman Johnston to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss litigation.

The vote thereon was as follows:

Alderman McCrate "Aye"
Alderman Doering "Aye"
Alderman Essary "Aye"
Alderman Johnston "Aye"

Motion was made by Alderman McCrate and seconded by Alderman Johnston to adjourn back to regular session at 7:30 p.m.

Roll call was as follows:

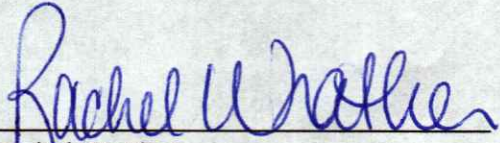
Alderman McCrate "Aye"
Alderman Doering "Aye"
Alderman Essary "Aye"
Alderman Johnston "Aye"

DATE OF NEXT MEETING

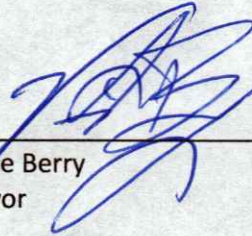
There will be a regular monthly meeting on Monday, February 1, 2021 at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Doering, seconded by Alderman Essary and unanimously carried, to adjourn at 7:35 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor