

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
March 2, 2020

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, March 2, 2020, at City Hall, 301 E Main St. Mayor Vince Berry called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman James
Alderman Doering
Alderman Essary

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Ronnie Adams, Police Chief
Joey Walters, Street Supervisor
Terry Wheeler, Sewer Employee
Chris Cooley
Sam Tillman, Financial Advisor
TR Thompson
Todd Higgs
Scott Patterson

Terry McVey, City Attorney
George DeLisle, Fire Chief
Patty Johnson
Jimmy Wyman, Water Dept
Freddie Hill
Al DeLisle
Jonathan Thacker
Chris Stinnett
Roosevelt Mosby

APPROVAL OF
AGENDA

Moved by Alderman James seconded by Alderman Doering and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 2/3/20
Budget- 2/10/20
Budget – 2/26/20

Mayor Berry asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Berry asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Doering, seconded by Alderman Essary and unanimously carried, to approve the submitted minutes for the month of February.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of February.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of February.

Chief DeLisle asked the Board of Alderman to send two members of the Portageville Volunteer Fire Department to Summer Fire School in Columbia, Missouri. Discussion followed. Mayor Berry asked for a motion to send two members to two classes (Technical Rope Rescue and Advance Fire) at a cost of approximately \$820.00 for each person. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor. The City would also be responsible for gas reimbursement. The Rural Fire Department would pay for lodging.

PARK BOARD

Turned in a written report for the month of February.

Park Board President, Todd Higgs, updated the Board of Alderman regarding current Park Board projects. Higgs also requested the Park Board funds for the current fiscal year. Rachel Wrather, City Clerk, will get them together and distributed for the April 6, 2020 meeting.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of February.

Mayor Berry informed Walters that each department should be getting a list together of old equipment that needs to be scrapped and that Vactor Truck Training would be held on March 5, 2020. Walters was asked to get a price quote for two sidewalk repair locations: East 7th and Huffman

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of February.

Wyman was informed of the Vactor Truck Training on March 5, 2020. No updates from Vandeventer or Duncan Electric were available.

TERRY WHEELER- SEWER SUPERINTENDENT

Turned in a written report for the month of February.

Wheeler discussed concerns with the Board of Aldermen about unnecessary debris being found in the pumps of a certain lift station. Discussion followed. Wheeler will monitor the situation.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

Turned in a written report on I&I during the month of February.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of February. Mosby informed the Board of Alderman that he was having the tranquilizer gun worked on.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of February.

**ORDINANCES OR
RESOLUTIONS**

Ordinance #1293

Mayor Berry introduced Ordinance No. 1293:

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE OF ORDINANCES OF THE CITY OF PORTAGEVILLE, COUNTY OF NEW MADRID, STATE OF MISSOURI; ESTABLISHING THE SAME; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THERIN, EXCEPT AS HEREIN EXPRESSLY PROVIDED; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE OF ORDINANCES; PROVIDING PENALTY FOR THE VIOLATION THEREOF; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE

Mayor Berry entertained a motion for the First Reading of Ordinance No. 1293. Motion was made by Alderman James and seconded by Alderman Doering. All members voted in favor.

Mayor Simmons asked for a motion for the Second Reading of Ordinance No. 1293. Motion was made by Alderman Berry and seconded by Alderman Doering. Roll Call was taken.

Roll Call was as follows:

Alderman James, yea; Alderman Doering, yea; Alderman Essary, yea;

Ordinance 1293 was passed and introduced into the Ordinance Book.

OLD BUSINESS

BACKFLOW PREVENTION ON NEW SEWER TAPS

Mayor Berry asked Terry Wheeler, Sewer Department Superintendent, if he had obtained any new information regarding backflow prevention. Wheeler stated that he had several discussions with people within the industry and they all stated that making it a requirement for residential lines would cause more hassle than solution. Discussion followed. Mayor Berry asked for a motion to have an amendment drafted that would require clean outs to be installed on residential lines three feet from any home that had a new sewer tap installed. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

Terry McVey, City Attorney will present the Ordinance Amendment at the April 6, 2020 Board Meeting.

OLD CITY FIRE TRUCK

Mayor Berry asked if anyone in the audience was in attendance regarding the selling of the old City fire truck. No one responded. Discussion followed.

The Board of Alderman agreed to move forward with the selling of the truck. Terry McVey, City Attorney, will check to see if it can be sold on an auction site or must be placed for bids.

OLD WATER PLANT DEMOLITION

Mayor Berry stated that he had spoken with New Madrid County and they are willing to lend labor and dump truck when needed to help the City with this project.

NEW BUSINESS

PLANNING AND ZONING – CLOSING OF ALLEY WAY

Patty Johnson, President of Planning and Zoning, stated that the Planning and Zoning Board had a request to close a portion of alley that runs north and south between West 7th Street and West 8th Street. Discussion followed. A Public Hearing will be published regarding the closure, if there is no easement found on the property, for 5:30 p.m. on April 6, 2020.

POWER STEERING POLICE FORD EXPLORER

Police Chief Ronnie Adams stated that the Power Steering had went out in the Ford Explorer. The car had been taken to Bill Hayes Ford in Portageville and would cost between \$1900 and \$2000 to repair. Discussion followed. Mayor Berry asked for a motion to approve the repair. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

UTILITY RATE INCREASES

Mayor Berry introduced a proposed rate increase for utility services for the next four years. Under the proposal, water and trash service would increase by 2% in 2020 effective the month following the ordinance approval. Water, Sewer and Trash services would increase by 2% on May 1 of each year for 2021, 2022 & 2023. Discussion followed. Mayor Berry asked for a motion to draft an ordinance to put the increases in place. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

FIRE DEPT – CASCADE PUMP

Fire Chief George DeLisle stated that the Fire Department needed a Cascade system for a price of \$1307.95. The one they currently have is leaking and needs to be replaced. Discussion followed. Alderman Doering made a motion to approve the purchase of the Cascade system for \$1307.95. Alderman James seconded. All members voted in favor.

EMC INSURANCE RENEWAL

Mayor Berry introduced a renewal price of \$152,054.00 for liability insurance annual renewal through EMC Insurance. Discussion followed. The issue was tabled until April 6, 2020 in order to quote other carriers.

LIQUOR LICENSE ADDITION

Mayor Berry stated that he would like to see two additional package liquor and one addition liquor by the drink added to the liquor license ordinance for the City of Portageville. Currently the City of Portageville only has one Liquor by the Drink license available. Discussion followed. Mayor Berry asked for a motion to have an ordinance drafted adding two Package Liquor and one Liquor by the Drink license available for the City of Portageville to distribute. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

SEWER DEPT – AUTO SAMPLER BUILDING

Mayor Berry asked Scott Patterson if he had obtained any quotes on the Auto Sampler Building. Patterson stated that he would have them available by the April 6, 2020 meeting.

CRIME SCENE BUS DONATION

Chief Adams informed the Board of Alderman that the Portageville School District would like to donate a small bus to the Portageville Police Department to be used as a Mobile Crime Scene bus. Discussion followed. Portageville students who participate in the Sikeston Career and Technical Center would paint the bus for \$600.00. Mayor Berry asked for a motion to accept the donation and allow the students to paint the bus. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

PUBLIC FORUM

Mayor Berry asked if there were any visitors present who would like to address the Board of Alderman.

Sam Tillman, Financial Advisor, stated that he would like to see the Board of Alderman place a fee on duplicate employee documents such as check stubs, wage forms etc. Discussion followed. Mayor Berry asked for a motion to implement a \$15.00 fee for reproduction of documents. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of February as follows:

Fines Collected	\$ 2010.00
Interest	\$ 0.00
Inmate Security	\$ 26.00
Crime Victims Compensation	\$ 4.81
LET Fund	\$ 26.00
Clerk Fees	\$ 156.00
TOTAL	\$ 2,222.81

Municipal Court Judge, Chris Stinnett, stated that Vicki Hanner, Municipal Court Clerk, had given her notice that she would be leaving her position within the next 60 days. Stinnett stated that he would like to appoint Rebecca Graham to the position and allow her to train with Hanner. Discussion followed. Motion was made by Alderman Doering to approve Rebecca Graham as Municipal Court Clerk and allow her to train with Hanner at a pay rate of \$12.00 per hour. Alderman James seconded. All members voted in favor.

MICHELE CRAWFORD, CITY COLLECTOR
 RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of February as follows:

Turned over to City Treasurer: \$ 148,203.93

Received from City Collector:

Park Fund	\$ 1,131.98	
General Fund	\$ 7,873.04	
Health Fund	\$ 1,519.50	
Street Fund	\$ 1,129.00	
Solid Waste Fund	\$ 32,484.21	
Water & Sewer Fund	\$ 102,766.20	
Red Building	\$ 100.00	
Meter Deposits	\$ 1,200.00	
TOTAL		\$ 148,203.93

Received from City Clerk:

General Fund	\$ 27,783.15	
Water/ Sewer Fund	\$ 665.92	
Street Fund	\$ 11,135.17	
Sales Tax Fund	\$ 37,590.57	
TOTAL		\$ 77,174.81
Interest on deposits		\$ 24.74
TOTAL DEPOSITS		\$ 225,403.48

Mayor Berry entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of February. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of February. After checking the bills, Mayor Berry asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Berry asked if there were any comments from any members of the Board of Alderman.
There were none.

EXECUTIVE SESSION

Moved by Alderman Doering, seconded by Alderman Essary to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss personnel and drainage litigation.

The vote thereon was as follows:

Alderman James "Aye"
Alderman Doering "Aye"
Alderman Essary "Aye"

Motion was made by Alderman Doering and seconded by Alderman James to adjourn back to regular session at 7:55 p.m.

Roll call was as follows:

Alderman James "Aye"
Alderman Doering "Aye"
Alderman Essary "Aye"

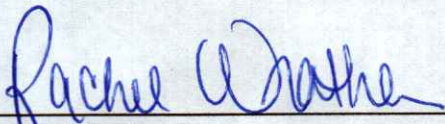
NEXT MEETING

The Board of Alderman will hold a budget session on March 5, 2020 and March 26, 2020 at Sam Tillman's Office from 5:00 p.m. to 7:00 p.m.

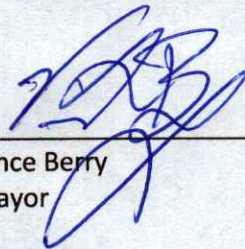
The next regularly scheduled monthly meeting will be April 6, 2020.

ADJOURNMENT

There being no further business, moved by Alderman James, seconded by Alderman Doering and unanimously carried, to adjourn at 8:00 p.m.



Rachel Wrather
City Clerk



Vince Berry
Mayor