

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
July 1, 2019

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, July 1, 2019, at City Hall, 301 E Main St. Mayor Simmons presided. Before the meeting was called to order, Mayor Simmons asked for moment of silence for former mayor Albert "Bud" Sisson who had recently passed away. Mayor Simmons called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman James
Alderman Doering
Alderman Essary
Alderman Berry

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk	George DeLisle, Fire Chief
Ronnie Adams, Police Chief	Jimmy Water, Water Supervisor
Joey Walters, Street Supervisor	Tammy Wyman, Animal Control
Thomas Penrod, Sewer Supervisor	Jeff Lange, CMT Resident Engineer
Scott Patterson, Pretreatment	Al Delisle
Michele Crawford, City Collector	Freddie Hill
Chris Cooley	Mike Allred
Patty Johnson	
Robert Gremore	

APPROVAL OF
AGENDA

Moved by Alderman Berry seconded by Alderman James and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 6/3/19
Mid Month Mtg.- 6/17/19

Mayor Simmons asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Simmons asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Berry seconded by Alderman Doering and unanimously carried, to approve the submitted minutes for the month of June.

DEPARTMENTAL REPORTS

JEFF LANGE- SEWER TREATMENT PLANT RESIDENTIAL ENGINEER

Turned in a written report for the month of June.

Lange stated that everything was on schedule for a system changeover in mid-July. Alderman Berry asked if they could view things before the changeover. Lange stated to come by anytime during the work week and he could tour the facility.

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of June.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of June.

Delisle stated that he had damaged a tire and would need to replace a tire on the ladder truck. DeLisle informed the Board of Alderman that he had attended ISO training. He would like to utilize some of the summer help in mapping out hydrants within the City. The Board of Alderman agreed that would be fine and that he could work it out with the department supervisors.

PARK BOARD

Turned in a written report for the month of June. Mayor Simmons stated that the Park Board was sitting on quite a bit of funds and he had heard that the paving project that Melissa Foster, Park Board President, had previously brought before the Board of Alderman had hit a roadblock. Discussion followed. Alderman Essary stated that he would sit in on the next Park Board meeting to get a better understanding of upcoming projects.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of June.

Walters informed the Board of Alderman that they were monitoring a couple sink holes within the City and that they had been working on drainage issues. Alderman Berry stated that there were a few trees hanging low on LeSieur Ave between 7th and 8th Streets. Walters stated he would look into it.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for June.

Wyman stated that a trial on cellular meters is being researched and Vandaventeer will be looking into electrical issues at the water plant. Wyman approached the Board of Alderman concerning a raise for employee Jeremy Morefield since he achieved his Operator Certification. Discussion followed. Mayor Simmons asked for a motion to increase Jeremy Morefield's hourly pay rate by \$1.00 per hour effective immediately.

Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

THOMAS PENROD- SEWER SUPERINTENDENT

Turned in a written report for the month of June.

Penrod reported that new parts had been installed on the Aquatech, but it still wasn't entirely fixed. The issue on 9th and DeLisle was sealed and it seems to have made a difference. The sewer department will continue to monitor the situation.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

Patterson informed the Board of Alderman that monitoring wells for SRG were in the process of being placed in the City. Terry McVey, City Attorney, was in the process of reviewing a Well Access Agreement to be signed if he does not find any issues.

TAMMY PURYEAR- ANIMAL CONTROL OFFICER

Turned in a written report for the month of June.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of June.

Alderman Berry stated that there were three properties that were 3rd offering properties who have not paid county or city taxes within five years. The properties are 1013 DeLisle, 902 Foster and a lot on Highway 61 North. Alderman Berry would like to see the City seize these properties if no one purchases them at the tax sale instead of having to drop the last year of taxes from the books. Discussion followed. The issue was tabled until after the tax sale on August 26, 2019.

**ORDINANCES OR
RESOLUTIONS**

The dangerous dog ordinance was tabled until mid-month meeting on July 15, 2019.

OLD BUSINESS

MEMORANDUM OF UNDERSTANDING - SRO 2019-2020

Mayor Simmons informed the Board of Alderman that there were a few changes that needed to be made to the Memorandum of Understanding for the 2019-2020 School Year. Discussion followed. Mayor Simmons stated that the following changes would be given to Terry McVey, City Attorney, to draw up for the next meeting:

- a. The City would pay the SRO no less than \$32,822.40 annually (\$15.78/ hr) plus normal benefits
- b. The School will provide the vehicle and pay all fuel and maintenance expenses associated.
- c. Under Mutual Understanding, add that the SRO officer will continue their position with the school through the end of summer school.
- d. It would be stated in writing that the memorandum of understanding will only be in effect if the proposed tax on the

August 6, 2019 election ballot passes. If it does not the memorandum of understanding will be revisited.

ROAD PAVING LIST/ NORTH ACRES SUBDIVISION

Mayor Simmons presented the following list of streets for 2020 road paving:

- a. West 12th Street- MacArthur Avenue to McCrate Avenue
- b. East 3rd Street- State Hwy 61 North to King Avenue
- c. Huffman Avenue- Main Street to end of City Limits (Bay Bridge)
- d. West 8th Street- Huffman Avenue to MacArthur Avenue
- e. Foster Avenue- Entire Street (State Highway 162 to Dead End)

Discussion followed. Mayor Simmons stated that these streets will be but out for sealed bids to be opened at the August 5, 2019 Board Meeting.

Mayor Simmons stated that he had talked with Robert Gremore concerning North Acres Subdivision completion. Gremore stated that he had drainage plans for the west side of Hailey Drive that consisted of a small ditch to drain to Highway 162. There are also streetlights that Ameren will put up at Gremore's expense. Hailey Drive will also need to be paved according to City specifications. Discussion followed. Gremore will no longer be required to put up a bond or property in lieu of a bond. The winning bidder for the 2020 Road Paving for the City will also submit a separate quote for the paving of Hailey Drive. The paving of Hailey Drive will be done at the same time as the road tax fund paving at Gremore's expense.

NEW BUSINESS

STANDARD OPERATING PROCEDURE- POLICE DEPARTMENT

Mayor Simmons stated that he had been approached by the Portageville Police Department regarding updating the Standard Operating Procedure book. Discussion followed. Mayor Simmons asked for a motion to update the Standard Operating Procedure book for a fee of \$3250.00. Motion was made by Alderman Berry and seconded by Alderman Essary. All members voted in favor.

STP CHANGE ORDER #8 – ACCESS HATCH

Mayor Simmons presented the Board of Alderman with Sewer Treatment Plant Change Order #8 which will allow for a three-foot access hatch in the existing pump station. Discussion followed. Mayor Simmons asked for a motion to approve Change Order #8. Motion was made by Alderman Berry and seconded by Alderman Essary. All members voted in favor.

BETA TEAM RECOGNITION

Mayor Simmons asked Alderman Berry if he would like to proceed with Beta Club recognition since he asked for it to be placed on the agenda. Alderman Berry stated that he would like to see the City of Portageville recognize the Junior and Senior Beta Team Members for their achievements at Nationals. Discussion followed. Mike Allred, Portageville School Superintendent, will provide Rachel Wrather, City Clerk, with a list of all members who placed at

nationals. The City will pass a Resolution recognizing their achievements and present them with certificates during an assembly at the school.

POLICE DEPARTMENT ROOF

Mayor Simmons informed the Board of Alderman that the roof at 201 and 205 E Main (Police Department and Southern Loop) needed extensive repairs. Discussion followed. Alderman Essary will look at the damage and report back to the Board of Alderman. The issue was tabled until July 15, 2019 meeting.

BOOTHEEL REGIONAL DUES

Mayor Simmons stated that the City had received a request from Bootheel Regional Planning and Economic Development Commission seeking annual membership dues. Discussion followed. Mayor Simmons asked for a motion to approve the 2019-2020 Fiscal Year Dues for Bootheel Regional for \$968.40. Motion was made by Alderman Essary and seconded by Alderman Doering. All members voted in favor.

Alderman Berry asked Rachel Wrather, City Clerk, to check with Bootheel Regional and see if they have any funding resources for cellular water meters.

PUBLIC FORUM

Mayor Simmons asked if there were any visitors present who would like to address the Board of Alderman. There were none.

**APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer**

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of June as follows:

Fines Collected	\$ 2017.36
Inmate Security	\$ 32.00
Crime Victims Compensation	\$ 5.70
LET Fund	\$ 32.00
Clerk Fees	\$ 184.58
TOTAL	\$ 2271.64

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of June as follows:

Turned over to City Treasurer: \$ 126,221.77

Received from City Collector:

Park Fund	\$ 235.33
General Fund	\$ 2,440.16
Health Fund	\$ 315.89
Street Fund	\$ 190.00
Solid Waste Fund	\$ 32,998.36

Water & Sewer Fund	\$ 88,672.03	
Red Building	\$ 650.00	
Meter Deposits	\$ 720.00	
<u>TOTAL</u>		\$ 126,221.77

Received from City Clerk:

General Fund	\$ 28,852.72	
Street Fund	\$ 15,234.87	
Sales Tax Fund	\$ 50,503.54	
<u>Water & Sewer Fund</u>	\$ 473.62	
<u>TOTAL</u>		\$ 95,064.75
Interest on deposits		\$ 31.85
TOTAL DEPOSITS		\$ 221,318.37

Mayor entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of June. Motion was made by Alderman James and seconded by Alderman Berry. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of June. After checking the bills, Mayor asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Berry. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Simmons asked if there were any comments from any members of the Board of Alderman.

Alderman Doering stated that she was still receiving comments and questions regarding the City's approval of alcohol on City property, specifically in City Parks, and she would like to see the Board of Alderman revisit the Ordinance change that allowed this. Discussion followed. The Ordinance will be revisited at the mid-month meeting on July 15, 2019 to discuss the possibility of adding guidelines that would regulate certain aspects.

EXECUTIVE SESSION

There was none.

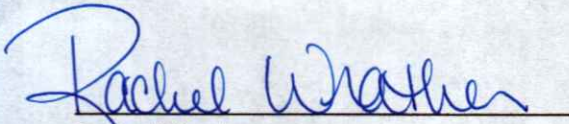
NEXT MEETING

The Board of Alderman will hold a mid-month meeting on Monday, July 15, 2019 at City Hall, 301 E Main, starting at 6:00 p.m.

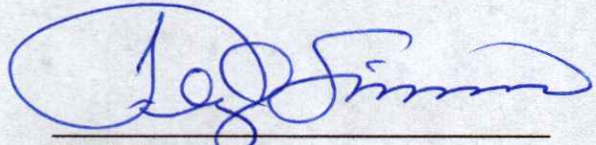
The Financial Review Session for department heads will be held on Thursday, July 25, 2019 beginning at 2:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Essary, seconded by Alderman Essary and unanimously carried, to adjourn at 7:10 p.m.



Rachel Wrather
City Clerk



Floyd Simmons
Mayor