

MINUTES

CITY COUNCIL MEETING Portageville City Hall August 4, 2025

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, August 4, 2025, at City Hall, 301 E Main St. Mayor Cook called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Faulk
Alderman Simmons
Alderman Smith

Council Members Absent

Following roll call, Carol Bowden, Assistant City Clerk, reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk	Terry McVey, City Attorney
Carol Bowden	Gail Lunbeck
Angela Lunbeck	Chris Stinnett
Freddie Hill	Terry Wheeler
George DeLisle	Scott Patterson
Linda Sweatt	Kevin Guthrie
Brandon Hanner	Jimmy Wyman
Bridgett Fielder	

APPROVAL OF AGENDA

Moved by Alderman McCrate, seconded by Alderman Faulk and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES Reg. Meeting- 7/7/25 Special Meeting- 7/8/25

Mayor Cook asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.
Mayor Cook asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman McCrate, seconded by Alderman Faulk and unanimously carried, to approve the submitted minutes for the month of July.

ORDINANCES OR RESOLUTIONS

Ordinance 1361:
Business License for Owners of Multiple
Businesses in Portageville

Mayor Cook introduced Bill 1361:

AN ORDINANCE REPEALING THE CURRENT SECTION 605.120 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE AND ENACTING IN ITS STEAD A NEW SECTION 605.120 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO ESTABLISH BUSINESS LICENSES FOR BUSINESSES IN THE CITY.

Mayor Cook entertained a motion for the First Reading of Bill 1361. A motion was made by Alderman McCrate and seconded by Alderman Faulk. Voting was as follows: Alderman McCrate, yea; Alderman Faulk, yea; Alderman Simmons, yea; Alderman Smith, yea. Motion passes.

Mayor Cook entertained a motion for the Second Reading of Bill 1361. A motion was made by Alderman Smith and seconded by Alderman Faulk. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1361 read two times, passed, and approved, Mayor Cook declared Bill 1361 to become Ordinance 1361 passed this 4th day of August, 2025.

PUBLIC FORUM

Mayor Cook asked if there were any visitors present who would like to address the Board of Alderman.
There were none.

DEPARTMENTAL REPORTS

FREDDIE HILL- CHIEF OF POLICE

Turned in a written report for the month of July.

Chief Hill discussed repairs made to vehicle #72, #75 and #76, and expressed concern over the equipment.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of June.

Chief DeLisle stated that the door on the Fire Shed was in need of repair. A quote will be presented at the next meeting. He also stated that they are still waiting for more information on the donated generator.

PARK BOARD

Turned in a written report for the month of July.

TERRY WHEELER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of July.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of July.

Alderman Faulk addressed tickets not being turned in before the meeting. Wyman requested to purchase replacement sleeves through Midwest Meter for approximately \$700.00. Discussion followed. Approval was given for the purchase and he was instructed to order them.

KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of July.

Guthrie stated that he would like to rent a backhoe for a repair project to take place behind Casey's General Store.

Guthrie asked to purchase UV lights from Ressler & Associates at a cost of \$896.00. Motion to approve purchase was made by Alderman McCrate and seconded by Alderman Faulk. All members voted in favor.

Guthrie reminded the Board of Aldermen that something needed to be done to repair the spreader with 30 days.

SCOTT PATTERSON - PRETREATMENT

Turned in a written report for the month of July.

Patterson informed Carol Bowden, City Collector, that there were two new stores in Portageville and neither had submitted their Pre-Treatment paperwork.

JOSEPH DENTON- CODE ENFORCEMENT

Turned in a written report for the month of July.

ROOSEVELT MOSBY – ANIMAL CONTROL

Turned in a written report for the month of July.

PLANNING AND ZONING

No report was submitted.

PROJECT REPORTS

WATER TREATMENT PLANT

Turned in a written report for the month of July.

OLD BUSINESS

MODULAR WATER TREATMENT PLANT BID AWARD

Mayor Cook presented an award recommendation from Horner Shifrin recommending that EFI Solutions Inc. be awarded Contract #1 for pre-procurement for the modular water treatment plant and equipment in the amount of \$4,800,000.00 pending DNR approval. Discussion followed. Motion was made to accept the

recommendation of Horner Shifrin by Alderman McCrate. Alderman Simmons seconded. All members voted in favor.

DAEOC VOLUNTARY ANNEXATION

Mayor Cook stated that the public hearing for the voluntary annexation of DAEOC (77 Skyview Road) had been held with no opposition. Mayor Cook asked for a motion to proceed with drafting an ordinance annexing the property into the City limits of Portageville. Motion was made by Alderman McCrate and seconded by Alderman Faulk. All members voted in favor.

Sewer Commercial User Flat Fee \$75

Mayor Cook explained that there had been discussion about establishing an commercial user flat rate for sewer service that would apply to this property. There is no metered water service as they belong to Public Water District #5. Discussion followed. Alderman McCrate made a motion to draft an ordinance establishing a non-water user commercial sewer flat rate fee of \$75.00 for sewer users who are not on metered water service with the Portageville Water System. Alderman Faulk seconded. All members voted in favor.

ORDINANCE REVIEW- RECREATIONAL OFF-HIGHWAY VEHICLES- GF

Mayor Cook asked Terry McVey, City Attorney, if he had been able to research the state statutes for electric recreational off-highway vehicles. Discussion followed. McVey recommended that all motorized vehicles driven on public roadways be operated by licensed drivers. Alderman Faulk stated that he would like to see classification of bikes incorporated into the current ordinance. The issue was tabled until September 2025.

PRETREATMENT PROPOSAL

Mayor Cook presented a proposal from Scott Patterson that would implement a fee for Industrial users and FOG users to aid in program costs. Discussion followed. The issue was tabled until mid-month meeting.

AMERITRUST WIND DAMAGE CLAIM# PR2024002441

Mayor Cook presented a settlement from Star Insurance in the amount of \$29,472.00 regarding Claim# PR2024002441 for wind damage that occurred on May 8, 2024. Discussion followed. Motion to accept was made by Alderman Smith and seconded by Alderman McCrate. All members voted in favor. Outstanding work is still needed on the lights at the Massey Field as part of this settlement. JTI Electric provided a quote for replacement with LED lights as they stated the current lighting is obsolete. The insurance only covers repairs of existing. Mayor Cook will check with other sources for repair.

AMERITRUST WIND DAMAGE CLAIM# PR2025002208

Mayor Cook presented a settlement from Star Insurance in the amount of \$27,807.28 regarding Claim# PR2025002208 for wind damage that occurred on May 16, 2025 to the Police Department antenna, awning and security cameras as well as Massey Field fence and bleachers. Discussion followed. Motion to accept was made by Alderman Faulk and seconded by Alderman Smith. All members voted in favor. Quotes will need to be obtained to make all repairs.

PFAS COST RECOVERY UPDATE

Mayor Cook stated that the first payment of \$15,293.12 had been received from the PFAS Cost Recovery program, but he would like to see a separate account created until the Board decided how best to use the funds. Discussion followed. Mayor Cook asked for a motion to open a new account at First State Bank & Trust titled PFAS Cost Recovery Program. Motion was made by Alderman McCrate and seconded by Alderman Smith. All members voted in favor.

PITTSBURG TANK INSPECTION REPORTS

Mayor Cook presented the water tank inspection reports that were compiled by Pittsburg Tanks. Discussion followed. More time was needed to review the findings and come up with a solution to the deficiencies. The issue was tabled until mid-month meeting.

WATER/ SEWER/ STREET DEPT PROPOSED CHANGES

Mayor Cook stated that at the June 25, 2025 meeting of the Board of Alderman, it was determined that Chance Russell and Darryl Hayes would move from their current departments to the Street Department; however, he would like to see that decision reversed. Discussion followed. Alderman Faulk made a motion to return Chance Russell to the Water Department and Darryl Hayes to the Sewer Department. Alderman Smith seconded. All members voted in favor.

GRIT AUGER RETURN SHIPPING- FORMAL VOTE

Mayor Cook informed everyone that a poll of the Board had been conducted via email in order to ship the Grit Auger back to the City for a cost of \$800 from Vandevanter Engineering, but a formal vote was needed. Discussion followed. Motion was made by Alderman McCrate to approve the shipping charge of \$800.00. Alderman Faulk seconded. All members voted in favor.

NEW BUSINESS

POLICE DEPARTMENT DISPATCH

Mayor Cook stated that he would like to see dispatch fully moved to New Madrid County. Discussion followed. Mayor Cook asked for a motion to draft a Memorandum of Understanding between the City

of Portageville and New Madrid County Emergency Communications to transfer dispatch service from the Portageville Police Department on or before September 30, 2025. Motion was made by Alderman Faulk. Alderman Smith seconded. All members voted in favor. The time frame will allow for the migration of ISOMS software. Mayor Cook asked for a motion to move Linda Sweatt into the role of Administration for the Portageville Police Department. Discussion followed. Motion was made by Alderman Faulk. Alderman Simmons seconded. All members voted in favor.

MULES SYSTEM

Mayor Cook stated that with the transfer of dispatch services there should be no need for the MULES System at the Police Department. Discussion followed. Mayor Cook asked for a motion to discontinue the MULES system on or before September 30, 2025 pending the transfer of dispatch services from the Portageville Police Department. Discussion followed. Motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

WELL REHAB- DM

Mayor Cook stated that Alderman McCrate had provided information regarding the last time rehabilitation had been done on Portageville wells. Discussion followed. The new treatment plant proposal allows for some well rehab. Daniel Kingree, project manager, will be contacted for specifics.

CHANCE RUSSELL PAY INCREASE EQUIPMENT OPERATOR

Mayor Cook stated that water department employee Chance Russell had become heavy equipment operator for the department and Jimmy Wyman, Water Dept Supervisor, would like to see him compensated for the additional task. Discussion followed. Alderman McCrate made a motion to give Steven Chance Russell a pay increase of \$1.00 per hour. Alderman Simmons seconded. All members voted in favor.

CHANCE RUSSELL 10-DAY DRINKING WATER CLASS

Mayor Cook stated that Chance Russell, Water Department, would like to attend a 10 Day Drinking Water & Distribution Certification class offered by DNR beginning October 1, 2025. Vouchers are available to aid in the cost of \$300.00. Discussion followed. Motion to accept was made by Alderman Faulk. Alderman Simmons seconded. All members voted in favor.

MRWA BOOTHEEL EXPO- JIMMY WYMAN

Mayor Cook informed the Board that Jimmy Wyman, Water Superintendent, had requested to attend the Missouri Rural Water Association Bootheel Expo held in Poplar Bluff, Missouri on August 19-20, 2025 at a cost of \$175.00. Discussion followed. Alderman McCrate made a motion to approve. Alderman Simmons seconded. All members voted in favor.

WATER PLANT TOWER PUMP CONTROL REPAIR VANDEVANTER

Mayor Cook presented an invoice from Vandevanter Engineering for repair that was done to the water tower at Meatte Park. The invoice totals \$3,134.03. Discussion followed. Mayor Cook asked for a motion to approve the repair and pay Vandevanter Engineering \$3,134.03. Motion was made by Alderman Faulk. Alderman Simmons seconded. All members voted in favor.

WATER PLANT TOWER TELEMETRY PROPOSAL

Mayor Cook stated that following the last issue with the water tower in Meatte Park, Vandevanter Engineering prepared a proposal to address the telemetry control issues between the water tower and water treatment plant. The proposal cost total was \$19,780.00. Discussion followed. Alderman Faulk made a motion to reject the proposal. Alderman Simmons seconded. All members voted in favor.

DALE COLBERT- SEMO HOMICIDE SEMINAR

Mayor Cook informed the Board that Dale Colbert, School Resource Officer, had asked to attend the SEMO Major Case Squad Homicide Seminar to be held September 16-18, 2025 at a cost of \$300.00. Discussion followed. Alderman Smith made a motion to approve the training. Alderman McCrate seconded. All members voted in favor.

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of July as follows:

Fines Collected/ Clerk Fees	\$1552.00
Inmate Security	\$26.00
Crime Victim Compensation	\$4.81
LET Fund	\$26.00
TOTAL	\$1,608.81

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of July as follows:

Turned over to City Treasurer:	\$165,756.03
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APPROVAL OF
FINANCIAL REPORTS
Municipal Court

Received from City Collector:	
Park Fund	\$699.51
General Fund	\$4,839.47
Health Fund	\$839.41
Street Fund	\$300.00
Solid Waste Fund	\$39,036.72
Water & Sewer Fund	\$119,080.92
Meter Deposits	\$960.00
TOTAL	\$165,756.03
Received from City Clerk:	
General Fund	\$25,066.48
Sewer Fund	\$292.15
Street Fund	\$15,036.19
Sales Tax	\$53,760.04
TOTAL	\$94,154.86
Interest on Deposits	\$14.33
TOTAL DEPOSITS	\$261,534.03
<i>(Court, Collector, Clerk, & Interest)</i>	

City Collector
City Treasurer

Mayor Cook entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of July. Motion was made by Alderman Smith and seconded by Alderman McCrate. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of July. After checking the bills, Mayor Cook asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Smith. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Cook asked if there were any comments from any members of the Board of Aldermen.

Removal of Abandoned Dumpsters

Alderman McCrate asked Terry McVey, City Attorney, about the multiple abandoned dumpsters left by Sharp Disposal after many deadlines had been given since their initial removal deadline of March 31, 2025. Discussion followed. Mayor Cook asked for a motion to contact an outside company to remove the abandoned dumpsters as soon as possible due to the health hazard they were creating for

citizens. Motion was made by Alderman McCrate and seconded by Alderman Smith. All members voted in favor.

EXECUTIVE SESSION


There was none.

OPEN SESSION/
DATE OF NEXT MEETING


The next regularly schedule Monthly Meeting will be held at City Hall, 301 E Main Portageville, on Monday, September 8, 2025, at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman McCrate, seconded by Alderman Smith and unanimously carried, to adjourn at 7:15 p.m.



Rachel Wrather
City Clerk



Michael Cook Jr.
Mayor