

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
August 5, 2019

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, August 5, 2019, at City Hall, 301 E Main St. Mayor Simmons called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Council Members Absent

Alderman James
Alderman Doering
Alderman Essary
Alderman Berry

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Ronnie Adams, Police Chief
Joey Walters, Street Supervisor
Terry Wheeler, Sewer Employee
Michele Crawford, City Collector
Todd Higgs, Park Board
Leeta Stevens
Gail Warren
Clint Klipfel
Nick Cartee
Melissa Maness
Freddie Hill
Tonya Vannasdall
Al DeLisle
Norma Richardson
Barry Richardson
Julie Boyd
Thelma Harmon
Rita Royster
David Dittman
Joey Terrett

Terry McVey, City Attorney
George DeLisle, Fire Chief
Jimmy Wyman, Water Supervisor
Tammy Puryear, Animal Control
Jonathan Thacker, Code Enforce
Sam Tillman, Financial Advisor
Ada Kellams
Ray Staffey
April Brands
Linda Stevens
Joy Partin
Marie Gill
Lester Vannasdall
Allan Hug
Glenn Gill
Lori Robinson
Don Phillips
Berna Daugherty
Dusty Grooms
Millicent Terrett
Lorna Turnage

Robert Gremore
Christy Bradford
Steve Daugherty

Chris Cooley
John Compere
Carol Bowden

APPROVAL OF
AGENDA

Moved by Alderman Berry seconded by Alderman James and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 7/1/19
Mid Month Mtg.- 7/15/19

Mayor Simmons asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Simmons asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Berry seconded by Alderman Doering and unanimously carried, to approve the submitted minutes for the month of July.

DEPARTMENTAL REPORTS

JEFF LANGE- SEWER TREATMENT PLANT RESIDENTIAL ENGINEER
No report was turned in and Lange was not present.

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of July.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of July.

DeLisle informed the Board of Alderman that he needed the part time summer help employees to work longer than the 30 hours a week they are allowed. DeLisle was informed by Tillman and McVey that 30 hours per week was labor law and must be followed. Discussion followed. The City of Portageville will employ the summer help as normal at 30 hours per week. Anything else that is needed the Rural Fire Department can hire them for and will pay any wages associated.

PARK BOARD

Turned in a written report for the month of July. Mayor Simmons asked Todd Higgs if he would like to speak regarding changes within the park board. Higgs informed the Board of Aldermen that Melissa Manness had resigned her position as president at the last meeting. Todd Higgs was voted in as the new president. Stephanie Ivie was also appointed as a new member to the Park Board. Mayor Simmons also asked Higgs to check into the condition and lighting of the Tennis Courts in Meatte Park.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of July.

Walters informed the Board of Alderman that they are getting low on dumpsters that are available. The Sewer Department is also needing two 2-yard dumpsters at the new plant. Pricing is as follows: 2-yards, \$502.00 each; 4-yards, \$807.00 each. Discussion followed. Mayor Simmons asked for

a motion to purchase eight 2-yards and two 4-yards. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

Alderman Berry asked Walters if he was able to trim the trees on 8th and LeSeiur that were previously brought to the Boards attention. Walters stated he believed that had been completed but would double check on it.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for July.

Alderman Essary asked Wyman if Vandaventeer Engineering had been buy to look at the electrical issues he was having. Wyman stated they had but no quote was available yet. Alderman Essary stated that Duncan Electric had expressed interest in the job as well and he would have Duncan contact Wyman for additional information.

TERRY WHEELER- SEWER EMPLOYEE

Turned in a written report for the month of July.

Wheeler reported that a sewer main had backed up at Clover and 12th Street. A camera will be ran to inspect the area for blockages.

The new sewer treatment plant is 100% online now and all operation has been transferred to the new plant.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

No report was turned in and Patterson was not present.

TAMMY PURYEAR- ANIMAL CONTROL OFFICER

Turned in a written report for the month of July.

Puryear stated that the roofing panels at the Animal Control facility would be installed in the coming week. Puryear also informed the Board of Alderman that she placed an order for three skunk traps, and they would be in soon.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of July.

Mayor Simmons informed Thacker that he had spoken with Harry Toton regarding a letter that was sent by Code Enforcement regarding a tree that is down on the property. He informed Toton that if he would remove it from the house and cut it up, the City would assist him in removing the debris.

Mayor Simmons also spoke with Karen Robinson regarding a letter that she received. He stated that Robinson informed him that she has plans to rebuild and is leaving the footing.

Thacker approached the Board of Alderman about a Substantial Damage class for the Floodplain Administrator. He was contacted to attend the free class that will be held on Wednesday, August 14, 2019 in Sikeston from 9:00

a.m. to 5:00 p.m. Discussion followed. Thacker was granted permission to attend the class.

ORDINANCES OR
RESOLUTIONS

There were none.

OLD BUSINESS

ORDINANCE 1266 REVISITED (ALCOHOL ORDINANCE)

Mayor Simmons opened the floor for discussion of Ordinance 1266 regarding the consumption of alcohol on City property when a Temporary Picnic License is sold to a nonprofit organization. Discussion followed. The following citizens spoke in opposition of Ordinance 1266: Barry Richardson, Todd Higgs on behalf of the Ministerial Alliance, Berna Daugherty. The following citizens spoke in favor of Ordinance 1266: Clint Klipfel on behalf of the Chamber of Commerce and Ray Staffey on behalf of the Portageville Jaycees. The following citizens had questions or comments relating to Ordinance 1266: Thelma Harmon, Melissa Maness, Tonya Vannasdall, Lester Vannasdall, Linda Stevens, Gail Warren and Don Phillips.

Mayor Simmons asked for comments from the Board of Aldermen.

Alderman Doering stated she would like to see the issue placed on the ballot for the citizens to vote on. It would be a non-binding issue that the Board of Alderman would then vote on following the election.

Alderman Essary asked if the division that Ordinance 1266 has caused was worth it.

Alderman Berry asked every civic group represented if they would be willing to sit down and work together to see if a compromise could be reached. All were willing.

Mayor Simmons asked if a motion was going to be made regarding the issue at hand. Alderman Berry made a motion to hold a sit-down meeting between one representative each from the Ministerial Alliance, Chamber of Commerce and Portageville Jaycees along with the Mayor and two Council Members to see if a compromise could be reached. Alderman James seconded. Voting was as follows: Alderman James, yea; Alderman Doering, nay; Alderman Essary, yea; Alderman Berry, yea. Motion passed.

Mayor Simmons stated that the meeting would be held before the mid-month council meeting on August 19, 2019 so that the issue could be revisited and a decision regarding Ordinance 1266 could be made.

ROAD PAVING BIDS

Mayor Simmons informed the Board of Aldermen that we had received three sealed bids for the annual Street Paving. The following bids were opened:

- a. Robertson Asphalt – Poplar Bluff, MO
Total Bid Amount \$244,473.35
Additional Hailey Drive Amount \$19,260.30
- b. Causey Companies LLC- Dexter, MO
Total Bid Amount \$215,560.00

- Additional Hailey Drive Amount \$21,750.00
c. Paving Pros LLC- Oak Ridge, MO
Total Bid Amount \$230,301.40
Additional Hailey Drive Amount \$30,418.90

Mayor Simmons stated that there was approximately \$130,000.00 in the Road Paving Fund, so cuts were going to need to be made to the original lists of streets to be paved. Alderman Berry made a motion to reject all bids at this time. Alderman Doering seconded. All members voted in favor. Mayor Simmons asked Rachel Wrather, City Clerk, to contact the three companies that bid and ask them to submit an itemized breakdown of their bid showing the individual cost of each street by the August 19, 2019 meeting. The issue will be revisited, and streets will be removed from the paving list as necessary.

TAX SALE PROPERTIES

Mayor Simmons asked Alderman Berry if he would like to discuss the tax sale properties. Alderman Berry stated that the tax sale was not until August 26, 2019 so the issue could be tabled until the mid-month meeting on August 19, 2019.

POLICE DEPARTMENT ROOF

Mayor Simmons stated that more quotes for the repair are expected and tabled the issue until the mid-month meeting on August 19, 2019.

STP CHANGE ORDER- CAMERAS AT SEWER PLANT

Mayor Simmons presented the Sewer Treatment Plant Change Order in the amount of \$3835.00 for Cameras at the Sewer Plant that was requested by the Board of Alderman at the previous meeting. Discussion followed. Alderman Berry stated that upon review he did not see any reason that the cameras at the Sewer Treatment facility would need to be tied into the video feed at the Police Department. He proposed that the City look into a wireless system with multiple cameras and a DVR system to record the footage that would stand alone and not be tied into the existing system. All members agreed. Quotes for an outdoor security camera system will be obtained and brought to the Board of Alderman at the mid-month meeting on August 19, 2019.

POLICE DEPARTMENT TASERS

Mayor Simmons tabled the issue until the mid-month meeting on August 19, 2019.

NEW BUSINESS

MEDICAL MARIJUANA FACILITY- ALLAN HUG

Mayor Simmons introduced Allan Hug with Morganic Ventures, LLC. Hug stated that his company was looking to purchase the former Hill Electric building located at 418 E Main Street in Portageville in hopes of obtaining a

license from the state of Missouri to put in a medical marijuana dispensary. Hug came before the Board of Alderman to ask if there were any restrictions in place that limited the area, such as proximity to a school, park, etc., in which he could place a medical marijuana dispensary. Discussion followed. No regulations have been placed on medical marijuana in the City of Portageville at this time. The issue will need to go before Planning and Zoning to add the permissible use of medical marijuana dispensary for Commercial zones. A public hearing would have to be held. Terry McVey, City Attorney, did state that other cities in the area are treating the medical marijuana dispensaries as a retail shop no different than a prescription drug store.

EMERGENCY REPORTING SOFTWARE FOR FIRE DEPARTMENT

Fire Chief George DeLisle stated that he would like to purchase Emergency Reporting Software to keep track of ISO information and other fire related items. DeLisle asked the City to purchase the software while the rural fire department purchased the laptop needed. Discussion followed. A motion was made by Alderman Berry and seconded by Alderman Doering to pay the initial startup cost of the Emergency Reporting software in the amount of \$3,144.00. All members voted in favor.

PUBLIC FORUM

Mayor Simmons asked if there were any visitors present who would like to address the Board of Alderman. There were none.

**APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer**

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of July as follows:

| | |
|----------------------------|-------------------|
| Fines Collected | \$ 1207.00 |
| Inmate Security | \$ 32.00 |
| Crime Victims Compensation | \$ 6.55 |
| LET Fund | \$ 32.00 |
| Clerk Fees | \$ 212.95 |
| TOTAL | \$ 1490.50 |

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of July as follows:

Turned over to City Treasurer: \$ 125,561.41

Received from City Collector:

| | |
|------------------|--------------|
| Park Fund | \$ 49.15 |
| General Fund | \$ 1,494.18 |
| Health Fund | \$ 65.98 |
| Street Fund | \$ 50.00 |
| Solid Waste Fund | \$ 31,405.49 |

| | | |
|--------------------|--------------|---------------|
| Water & Sewer Fund | \$ 91,606.61 | |
| Red Building | \$ 250.00 | |
| Meter Deposits | \$ 640.00 | |
| <u>TOTAL</u> | | \$ 125,561.41 |

| | | |
|-----------------------------|--------------------|----------------------|
| Received from City Clerk: | | |
| General Fund | \$ 38,544.40 | |
| Street Fund | \$ 11,443.88 | |
| Sales Tax Fund | \$ 47,558.14 | |
| <u>Shop With A Cop Fund</u> | <u>\$ 1,292.82</u> | |
| <u>TOTAL</u> | | \$ 98,839.24 |
| Interest on deposits | \$ 28.30 | |
| TOTAL DEPOSITS | | \$ 224,428.95 |

Mayor entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of June. Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of July. After checking the bills, Mayor asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Simmons asked if there were any comments from any members of the Board of Alderman. There were none.

EXECUTIVE SESSION

There was none.

NEXT MEETING

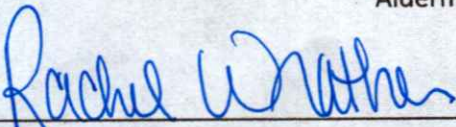
There will be a public hearing held at City Hall, 301 E Main, on Monday, August 19, 2019 at 5:30 p.m. on the proposed tax rates for 2019.

The Board of Alderman will hold a mid-month meeting on Monday, August 19, 2019 at City Hall, 301 E Main, starting at 6:00 p.m.

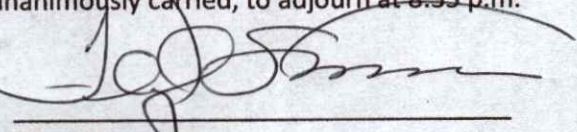
The Financial Review Session for department heads will be held on a bi-monthly basis from now on. There will be no finance session in August.

ADJOURNMENT

There being no further business, moved by Alderman Berry, seconded by Alderman Essary and unanimously carried, to adjourn at 8:35 p.m.



 Rachel Wrather
 City Clerk



 Floyd Simmons
 Mayor