

MINUTES

CITY COUNCIL MEETING Portageville City Hall August 25, 2025

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Wednesday, August 25, 2025, at City Hall, 301 E Main St. Mayor Cook called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Faulk
Alderman Simmons
Alderman Smith

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Gail Lunbeck
Carol Bowden

Angela Lunbeck

APPROVAL OF AGENDA

Moved by Alderman McCrate, seconded by Alderman Simmons and unanimously carried, to approve the agenda as submitted.

ORDINANCES OR RESOLUTIONS

Mayor Cook introduced Bill 1362:

AN ORDINANCE ANNEXING CERTAIN ADJACENT TERRITORY INTO THE CITY OF PORTAGEVILLE, MISSOURI

Ordinance 1362: DAEOC Voluntary
Annexation

Mayor Cook entertained a motion for the First Reading of Bill 1362. A motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

Mayor Cook entertained a motion for the Second Reading of Bill 1362. A motion was made by Alderman McCrate and seconded by Alderman Smith. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1362 read two times, passed, and approved, Mayor Cook declared Bill 1362 to become Ordinance 1362 passed this 25th day of August, 2025.

Ordinance 1363: Commercial Sewer Flat
Rate Fee for Non-Water Users

Mayor Cook introduced Bill 1363:

AN ORDINANCE ADDING ARTICLE II, SECTION 710.100 OF THE MUNICIPAL CODE OF THE CITY OF PORTAGEVILLE TO ESTABLISH A FLAT RATE FOR SEWAGE USEAGE FOR COMMERCIAL BUSINESS NOT SUPPLIED METERED WATER SERVICE

Mayor Cook entertained a motion for the First Reading of Bill 1363. A motion was made by Alderman Faulk and seconded by Alderman Smith. All members voted in favor.

Mayor Cook entertained a motion for the Second Reading of Bill 1363. A motion was made by Alderman McCrate and seconded by Alderman Simmons. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1363 read two times, passed, and approved, Mayor Cook declared Bill 1363 to become Ordinance 1363 passed this 25th day of August, 2025.

Resolution 2025-4: USDA \$28,700
Community Facilities Grant

Mayor Cook introduced Resolution 2025-4:

A RESOLUTION OF THE CITY OF PORTAGEVILLE, MISSOURI FOR A \$28,700 COMMUNITY FACILITIES GRANT FROM RURAL DEVELOPMENT

Mayor Cook entertained a motion for the First Reading of Resolution 2025-4. A motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

Mayor Cook entertained a motion for the Second Reading of Resolution 2025-4. A motion was made by Alderman Simmons and seconded by Alderman McCrate. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, yea; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Resolution 2025-4 read two times, passed, and approved, Mayor Cook declared Resolution 205-4 passed this 25th day of August, 2025.

OLD BUSINESS

LETTER OF INTENT- USDA POLICE EQUIPMENT GRANT AUTHORIZATION

Mayor Cook presented the letter of conditions for the Community Facilities grant in the amount of \$28,700.00 to be used to purchase a police vehicle and equipment. After reviewing the letter of conditions, Mayor Cook asked for authorization to sign the letter of intent for USDA. Motion was made by Alderman Faulk and seconded by Alderman McCrate. All members voted in favor.

PARK BOARD MEMBER NOMINATION- MISSY LONG

Mayor Cook informed the Board of Aldermen that Melissa Long had been nominated by the Park Board for a three-year term but needed approval from the Board. Discussion followed. Motion was made by Alderman McCrate to appoint Melissa Long to the Park Board for a three-year term expiring May 30, 2028. Alderman Faulk seconded. All members voted in favor.

FIRE SHED DOOR REPAIR QUOTE

Mayor Cook stated that a quote had been received from Bruce Martin Construction Inc. in the amount of \$4,260.00 for repairs needed to the Fire Shed door. Discussion followed. The issue was tabled to see if the Rural Fire Department would contribute to the repair costs.

PRE-TREATMENT PROPOSAL

Mayor Cook revisited the proposal from Scott Patterson, Pre-Treatment Coordinator, for setting an Environmental fee for Industrial and FOG users. Discussion followed. After reviewing Patterson's proposal, Alderman Faulk stated he would like to place the proposed environmental fee cost of \$0.000125 per gallon on all industrial and FOG users and made a motion to draft an ordinance for the same. Alderman Smith seconded. All members voted in favor.

PITTSBURG TANK INSPECTION REPORTS

Mayor Cook revisited the Pittsburg Tank Inspection reports and repair proposals. Discussion followed. Daniel Kingree, Water Treatment Plant Project Engineer with Horner & Shifrin, had stated that some of the rehab on the ground storage tanks may be part of the current project, but the arial tanks were not included. Mayor Cook asked for a motion to approve critical repairs to Foster Avenue above ground water storage tank in the amount of \$5130.00 and Meatte Ave above ground storage tank in the amount of \$6250.00 which included cleaning, sediment removal and a roof vent (Meatte). Motion was made by Alderman Faulk and seconded by Alderman Smith. All members voted in favor.

NEW BUSINESS

PROPOSED TAX RATE 2025

Mayor Cook stated that a Public Hearing had been held prior to this meeting for the proposed tax rate for 2025. There were no comments. Mayor Cook asked for a motion to approve the proposed tax rate that was presented. Motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

MML ANNUAL CONFERENCE

Mayor Cook stated that the Missouri Municipal League Annual Conference was to be held September 14-17, 2025 at St. Charles, Missouri., and asked if anyone was interested in attending. Discussion followed. Alderman McCrate made a motion to send Mayor Cook to the conference. Alderman Smith seconded. All members voted in favor.

WATER DEPT- RADWELL REPAIR QUOTE

Mayor Cook presented a quote from Radwell in the amount of \$790.33 for repairs to the Precision Digital Controller for the water tower. Discussion followed. Motion to approve the repair was made by Alderman McCrate. Alderman Faulk seconded. All members voted in favor.

EXECUTIVE SESSION

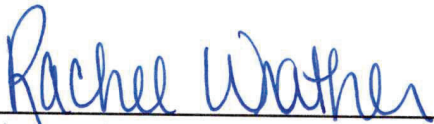
There was none.

DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held on Monday, September 8, 2025, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Faulk, seconded by Alderman Simmons and unanimously carried, to adjourn at 6:40 p.m.



Rachel Wrather
City Clerk



Michael Cook Jr.
Mayor

