



MINUTES

CITY COUNCIL MEETING  
Portageville City Hall  
August 29, 2024

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, August 29, 2024, at City Hall, 301 E Main St. This meeting was originally scheduled for August 5, 2024, August 6, 2024, and August 19, 2024, but postponed due to lack of quorum. Mayor Walker called the meeting to order at 6:00 p.m. and asked Angela Lunbeck to open the meeting with prayer.

ROLL CALL

Council Members Present

Council Members Absent

- Alderman Adams
- Alderman Faulk
- Alderman Cook
- Alderman Hollingshead

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

- Rachel Wrather, City Clerk
- Carol Bowden
- Edna Robinson
- Al DeLisle
- Jeremy Green
- Judy Faulk
- Jim McCleish
- Henon Thacker
- Jonathan Thacker
- Allison Halstead
- Patricia Johnson
- George DeLisle
- Kevin Guthrie
- Gail Lunbeck
- Terry Wheeler
- Angela Lunbeck
- Roosevelt Mosby
- Daniel Kingree
- Shirley Estes

APPROVAL OF AGENDA

Moved by Alderman Hollingshead, seconded by Alderman Cook and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES  
Reg. Meeting- 07/01/24

Mayor Walker asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Walker asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to approve the submitted minutes for the month of July.

#### ORDINANCES OR RESOLUTIONS

Ordinance 1352-  
Municipal Court Agreement with Marston

Mayor Walker introduced Bill No. 1352:

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF PORTAGEVILLE, MISSOURI TO EXECUTE A MUNICIPAL COURT SERVICES AGREEMENT BETWEEN THE CITY OF PORTAGEVILLE, NEW MADRID COUNTY, MISSOURI, AND THE CITY OF MARSTON, NEW MADRID COUNTY, MISSOURI.

Mayor Walker entertained a motion for the First Reading of Bill No. 1352. A motion was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

Mayor Walker entertained a motion for the Second Reading of Bill No. 1352. A motion was made by Alderman Adams and seconded by Alderman Hollingshead. A roll call vote was taken.

Alderman Adams, yea; Alderman Faulk, yea; Alderman Cook, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1352 read two times, passed, and approved, Mayor Walker declared Bill No. 1352 to become Ordinance No. 1352 this 29<sup>th</sup> day of August, 2024.

#### PUBLIC FORUM

Mayor Walker asked if there were any visitors present who would like to address the Board of Alderman.

There were none.

#### DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of July.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of July.

PARK BOARD

Turned in a written report for the month of July.

Henon Thacker, Park Board President, was present and stated that Dustin Crafton had resigned from the Park Board and the members voted to nominate Misti Partin to fill the vacancy. Mayor Walker asked for a motion to approve the appointment of Misti Partin to the Park Board to fulfill the remaining term of Dustin Crafton. Motion was made by Alderman Adams. Alderman Cook seconded. All members voted in favor.

Thacker also addressed concerns with email voting and the Park Board not writing checks. Thacker asked for Terry McVey, City Attorney, to provide the state statute that addresses these concerns.

**JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT**

Turned in a written report for the month of July.

Thacker stated that he is still investigating the probability of placing a ditch at the edge of Lakeview's property to aid East 12<sup>th</sup> Street with drainage.

Thacker informed the Board that he will need to order paint to stripe out Main Street in anticipation of the annual Soybean Festival at a cost of approximately \$2032.90. Discussion followed. Alderman Cook made a motion to approve the purchase of paint. Alderman Faulk seconded. All members voted in favor.

**JONATHAN THACKER- CODE ENFORCEMENT**

Turned in a written report for the month of July.

**JIMMY WYMAN- WATER SUPERINTENDENT**

Turned in a written report for the month of July.

Terry Wheeler was present due to Jimmy Wyman's absence. Wheeler stated that they were still working to fully correct the transponder on the Meatte Park water tower.

**KEVIN GUTHRIE- SEWER SUPERINTENDENT**

Turned in a written report for the month of July.

**SCOTT PATTERSON - PRETREATMENT**

No report was turned in for the month of July.

**ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER**

Turned in a written report for the month of July.

Mosby informed the Board he is still looking into quotes for dog food storage.

**PLANNING AND ZONING**

Turned in a written report for the month of July.

A variance request for Rex and Melissa Pullum to construct a residence within two feet of the property line was presented by Planning and Zoning and turned over to the Board of Aldermen for approval. Discussion followed. Mayor Walker asked for a motion to approve the variance request. Motion was made by Alderman Hollingshead. Alderman Adams seconded. All members voted in favor.



PROJECT REPORTS

WATER TREATMENT PLANT

Project updates from Daniel Kingree were available for review in the packets.

Mayor Walker asked for a motion to approve a pay request in the amount of \$47,663.00. Discussion followed. Motion was made by Alderman Adams to approve the pay request. Alderman Hollingshead seconded. All members voted in favor.

Mayor Walker asked for a motion to approve a pay request in the amount of \$34,969.00. Discussion followed. Motion was made by Alderman Cook and seconded by Alderman Hollingshead. All members voted in favor.

OLD BUSINESS

WATER PLANT DESIGN APPROVAL

Mayor Walker asked Daniel Kingree and Jim McCleish if they would like to speak on the Water Treatment Plant Project design.

Kingree presented a project update and design review. Discussion followed. Mayor Walker asked for a motion to approve the Design Review. Motion was made by Alderman Hollingshead. Alderman Adams seconded. All members voted in favor.

As part of the DRA Grant application, Bootheel Regional would like SRG Global to sign a participation agreement since they are the largest water user on our system. Horner Shifrin stated they are in talks about this with SRG and if they choose to move forward, Mayor Walker will need authorization from the Board of Aldermen to sign the agreement. Discussion followed. Alderman Adams made a motion to authorize Mayor Walker to sign a participation agreement with SRG Global in pursuit of the DRA grant. Alderman Cook seconded. All members voted in favor.

TAX RATE APPROVAL

Mayor Walker explained that a tax rate public hearing was held on Thursday, August 19, 2024, but a quorum was not present to approve the proposed tax rates. Discussion followed. Mayor Walker asked for a motion to approve the tax rates for 2024. Motion was made by Alderman Hollingshead. Alderman Adams seconded. All members voted in favor.

FIRE DEPARTMENT REPORTING SOFTWARE

Mayor Walker stated that the Fire Department had submitted three quotes for software due to the price increase of their current reporting software. The quotes were as follows (prices reflect combined costs for Rural and City Fire Departments):

First Due	\$6300.00
ESO	\$6981.80
Fire Station Software LLC	\$2928.00

George Delisle, Fire Chief, was present to explain that the Fire Department would prefer to have the First Due reporting software. This would allow the department to tie in with other area departments and access help if needed. The First Due software also allows there to be only one report entered for both departments (rural and City) instead of having to duplicate work. Discussion followed. Mayor Walker asked for a motion to move forward with First Due reporting software. Motion was made by Alderman Adams. Alderman Cook seconded. All members voted in favor.

#### FOSTER AVE. WATER TOWER GENERATOR

Mayor Walker explained that Randy Guest with Hi-Tech Communications who installed our camera system had viewed the electric issue and stated that it would be more costly to move the hub and reconfigure the system than to re-activate electric to the pole on Foster Avenue. Discussion followed. Mayor Walker asked for a motion to restore electric services and replace the pole at Foster Avenue. Motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor. The repair to the generator at Foster Avenue was tabled indefinitely.

#### GENERATOR SERVICING WATER & SEWER DEPARTMENT

Mayor Walker presented two servicing quotes for the generators located at the Sewer and Water Plant. Discussion followed. Alderman Faulk stated he would like to speak with Kevin Guthrie who obtained the quotes to see if he would get a better understanding of the significant price difference. The issue was tabled until the September 9, 2024 meeting.

#### ABB DRIVES- FORMAL VOTE

Mayor Walker stated that an email vote had been taken over whether the Water Plant should utilize ABB drives or Allen Bradley drives for Horner Shifrin to complete the plant design, but a formal vote was needed. Discussion followed. Mayor Walker asked for a motion to approve the use of the ABB drives in the Water Treatment Plant design. Motion was made by Alderman Adams and seconded by Alderman Hollingshead. Voting was as follows: Alderman Adams, yea; Alderman Faulk, nay; Alderman Cook, yea; Alderman Hollingshead, yea. Motion passes 3-1.

#### DRA CIF FUNDING- FORMAL VOTE

Mayor Walker stated that an email vote had been taken after Horner Shifrin had suggested that CDBG funding be placed on hold due to a \$750,000.00 max, and the City focus on the Delta Regional Authority CIF Funding with a max of \$2 million, but a formal vote was needed.

Discussion followed. Motion was made by Alderman Adams to focus on the CIF funding and not proceed with CDBG at this time. Alderman Cook seconded. All members voted in favor.

## NEW BUSINESS

### ARAMARK UNIFORM LEASE RENEWAL

Mayor Walker stated that the Aramark uniform lease was due for renewal. The renewal would be a two-year agreement that could be revisited if needed each year. Discussion followed. Alderman Adams stated she would like time to review other options. The issue was tabled until September 9, 2024.

### BOOTHEEL REGIONAL PLANNING ANNUAL DUES

Mayor Walker presented an invoice from Bootheel Regional Planning Commission for the 2024-2025 annual dues in the amount of \$1708.70. Discussion followed. Motion was made by Alderman Adams to pay the dues in the amount of \$1708.70. Alderman Hollingshead seconded. All members voted in favor.

### CONFLICT OF INTEREST ORDINANCE AUTHORIZATION TO DRAFT

Mayor Walker stated it was time to renew the Conflicts of Interest ordinance for the Missouri Ethics Commission, and a motion to draft was needed. Motion was made by Alderman Hollingshead to draft the Conflicts of interest ordinance. Alderman Adams seconded. All members voted in favor.

### WATER DEPT – AT&T DAMAGES

Mayor Walker stated that the City received a request from AT&T to pay damages in the amount of \$2391.35 incurred when the City of Portageville water department excavated for a water repair and damaged a copper cable. Discussion followed. Since the water department states that the line was incorrectly marked by AT&T, a motion was made by Alderman Adams to send the issue to Terry McVey to review and not pay any damages at this time. Alderman Hollingshead seconded. All members voted in favor.

### SEWER DEPT- 3 HP FLYGHT PUMP SENSOR REPAIR

Mayor Walker presented a quote from Heartland Electric in the amount of \$1118.86 for sensors to be replaced in two pumps. Discussion followed. Motion was made by Alderman Faulk to purchase the sensors from Heartland Electric in the amount of \$1118.86. Alderman Cook seconded. All members voted in favor.

### SEWER DEPT- VANDAVENTER ENGINEERING PROPOSAL

Mayor Walker explained that Kevin Guthrie had presented a proposal from Vandevanter Engineering regarding annual preventative maintenance and equipment evaluations on the lift stations.



Discussion followed. Guthrie stated that he would like to see this revisited when it came to next year's budgeting.

#### POLICE DEPT OFFICER HIRING- FORMAL VOTE

Mayor Walker explained that due to the hiring freeze, an email vote had been taken to allow Chief Adams to hire a replacement officer after the resignation of an officer, but a formal vote was needed. Motion was made by Alderman Cook to allow the hiring of a replacement officer. Alderman Faulk seconded. All members voted in favor.

#### SEWER DEPT REBUILT FLYGHT PUMP PURCHASE- FORMAL VOTE

Mayor Walker explained that a 5 HP Flyght Pump had become available at Heartland Electric to purchase at a price of \$4000.00 and an email vote had been taken to allow the purchase, but a formal vote was needed. Motion to approve the purchase was made by Alderman Adams and seconded by Alderman Hollingshead. All members voted in favor.

#### EXCAVATOR TRACK REPLACEMENT- FORMAL VOTE

Mayor Walker explained that the tracks on the excavator were damaged, and an email vote was taken to approve the replacement tracks purchase from Baker Implement at a cost of \$1456.00, but a formal vote was needed. Motion to approve was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

#### KMIS BULLDOG FOOTBALL SPONSORSHIP- FORMAL VOTE

Mayor Walker explained that due to the deadline for sponsoring the Portageville Bulldog Football broadcast with KMIS, an email vote had been taken to approve the sponsorship at a cost of \$350 for the season, but a formal vote was needed. Motion to approve was made by Alderman Hollingshead and seconded by Alderman Faulk. All members voted in favor.

#### WATER DEPT MOWER REPAIR- FORMAL VOTE

Mayor Walker explained that a mower for the water department needed repair and an email vote had been conducted to approve the repair by Ron's Small Engine at a cost of \$1970.77, but a formal vote was needed. Motion to approve was made by Alderman Hollingshead and seconded by Alderman Cook. All members voted in favor.

#### FIRE DEPT E-1 DIAGNOSTIC & TRUCK REPAIR- FORMAL VOTE

Mayor Walker explained that the E-1 Fire truck was in need of repair and an email vote had been conducted to allow for diagnostics to be ran and the turbo and actuator assembly repaired for a cost of \$7209.17 from Silman's Trucking, but a formal vote was needed.

Motion to approve the repair was made by Alderman Faulk.  
Alderman Adams seconded. All members voted in favor.

**STREET DEPT BOBCAT BRUSHES- FORMAL VOTE**

Mayor Walker explained that an email vote had been taken because the Bobcat needed new bristle brushes at a cost of \$600.00, but a formal vote was needed. Motion to approve was made by Alderman Cook. Alderman Faulk seconded. All members voted in favor.

**STREET DEPT DIESEL PURCHASE- FORMAL VOTE**

Mayor Walker explained that an email vote had been taken because the diesel tank at the Street Department was running low and needed to be refilled at a cost of \$852.50, but a formal vote was needed. Motion to approve was made by Alderman Faulk. Alderman Adams seconded. All members voted in favor.

**APPROVAL OF  
FINANCIAL REPORTS  
Municipal Court**

**CHRIS STINNETT, MUNICIPAL COURT JUDGE**

Stinnett turned in a written report for the month of July as follows:

Fines Collected/ Clerk Fees	\$821.00
Inmate Security	\$4.00
Crime Victim Compensation	\$0.74
LET Fund	\$4.00
<b>TOTAL</b>	<b>\$829.74</b>

**City Collector  
City Treasurer**

**CAROL BOWDEN, CITY COLLECTOR**

**RACHEL WRATHER, CITY TREASURER**

Bowden and Wrather turned in a written report for the month of July as follows:

Turned over to City Treasurer:	\$133,138.27
Received from City Collector:	
Park Fund	\$633.58
General Fund	\$4,884.97
Health Fund	\$760.29
Street Fund	\$15.00
Solid Waste Fund	\$34,075.06
Water & Sewer Fund	\$91,649.37
Meter Deposits	\$1,120.00
<b>TOTAL</b>	<b>\$133,138.27</b>
Received from City Clerk:	
General Fund	\$69,391.18
REAP Account (LSLI)	\$8,118.61



Street Fund	\$13,447.42
Sales Tax	\$66,890.13
PD Grants/Donations	\$5,313.45
<b>TOTAL</b>	<b>\$163,160.79</b>
<b>Interest on Deposits</b>	<b>\$10.97</b>
<b>TOTAL DEPOSITS</b>	<b>\$297,139.77</b>
<i>(Court, Collector, Clerk, &amp; Interest)</i>	

Mayor Walker entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of July. Motion was made by Alderman Hollingshead and seconded by Alderman Cook. All members voted in favor.

APPROVAL OF BILLS

Mayor Walker explained that due to the postponement of the August meeting, an email vote had been taken to pay the bills, but a formal vote was needed.

A list of outstanding bills was given to the Board of Aldermen for the month of July. After checking the bills, Mayor Walker asked for a motion. Motion was made by Alderman Faulk and seconded by Alderman Hollingshead. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Walker asked if there were any comments from any members of the Board of Aldermen.

Alderman Faulk commented that he would like to check into moving the solar array from the pump at Meatte Park to the lights at Meatte Park as he feels this would be a better use of the solar panels.

EXECUTIVE SESSION


There was none.

OPEN SESSION/  
DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held on Monday, September 9, 2024, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Faulk, seconded by Alderman Cook and unanimously carried, to adjourn at 8:15 p.m.

  
 Rachel Wrather  
 City Clerk

  
 Dennis R. Walker II  
 Mayor