

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
September 9, 2024

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, September 9, 2024, at City Hall, 301 E Main St. Due to the absence of Mayor Pro-Tem Hollingshead, Mayor Pro-Tem Hollingshead called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman Adams
Alderman Faulk
Alderman Cook
Alderman Hollingshead

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Carol Bowden
Ronnie Adams
Jeremy Green
George DeLisle
Cody Chandler
Al DeLisle
Patty Johnson
Terry Wheeler

Terry McVey, City Attorney
Angela Lunbeck
Kevin Guthrie
Scott Patterson
Jonathan Thacker
Jeremy Hill
Vince Berry
Shirley Estes

APPROVAL OF
AGENDA

Moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Tax Rate Public Hearing- 8/15/24
Reg. Meeting- 08/29/24

Mayor Pro-Tem Hollingshead asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative. Mayor Pro-Tem Hollingshead asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Adams, seconded by Alderman Faulk and unanimously carried, to approve the submitted minutes for the month of August.

ORDINANCES OR RESOLUTIONS

Ordinance 1353- Conflicts of Interest

Mayor Pro-Tem Hollingshead introduced Bill No. 1353:

AN ORDINANCE OF THE CITY OF PORTAGEVILLE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTEREST FOR CERTAIN OFFICIALS.

Mayor Pro-Tem Hollingshead entertained a motion for the First Reading of Bill No. 1353. A motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor. Mayor Pro-Tem Hollingshead entertained a motion for the Second Reading of Bill No. 1353. A motion was made by Alderman Faulk and seconded by Alderman Adams. A roll call vote was taken. Alderman Adams, yea; Alderman Faulk, yea; Alderman Cook, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1353 read two times, passed, and approved, Mayor Pro-Tem Hollingshead declared Bill No. 1353 to become Ordinance No. 1353 this 9th day of September, 2024.

PUBLIC FORUM

Mayor Pro-Tem Hollingshead asked if there were any visitors present who would like to address the Board of Alderman.

Vince Berry addressed the Board of Aldermen and asked if the City had paid court costs to Cole County for impeachment proceedings. Discussion followed. No invoice has been sent to the City, but Susan Warren, Attorney for the impeachment proceedings, will be contacted to review.

Berry then asked about a letter he sent to the Board in December 2022 requesting \$35,000.00 from the City. Mayor Pro-Tem Hollingshead stated that the Board acknowledged the receipt of the letter.

Angela Lunbeck publicly thanked the citizens who volunteered their time to work on the trees on Main Street.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of August.

Chief Adams and Assistant Chief Jeremy Green were present and informed the Board that their tasers were no longer in use due to a liability issue as the tasers they had were expired. A quote from Axon Enterprises was presented in the amount of \$54,597.00 for 12 taser bundles. Discussion followed. Alderman Faulk asked about the price difference if we were to downsize from 12 tasers to 8. The issue was tabled until October 2024.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of August.

DeLisle stated that a hose was busted and a new one was ordered for approximately \$350.00.

He also informed the Board of Aldermen that the former reporting program was holding the Fire Department information hostage and they were negotiating terms to allow the release of the information to the new program.

The annual ladder testing will be done by American Test Center in November or December at a cost of approximately \$1100.00. Mayor Pro-Tem Hollingshead asked for a motion to approve the testing at the above-mentioned cost. Motion was made by Alderman Adams and seconded by Alderman Faulk. All members voted in favor.

PARK BOARD

Turned in a written report for the month of August.

Mayor Pro-Tem Hollingshead presented an invoice from Ramm Fencing in the amount of \$3780.00 for the repair to the fence on the west side of Massey Field due to storm damage. The invoice was included in the storm damage insurance claim, but approved by the insurance adjuster to have the repair completed. Motion to approve the payment of \$3780.00 to Ramm Fencing was made by Alderman Adams. Alderman Faulk seconded. All members voted in favor.

JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of August.

Thacker was asked about the quadrant program established for digging ditches in the City to aid in drainage. Thacker stated that right now it is hit or miss, but he hoped to resume work on it soon.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of August.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of August.

KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of August.

SCOTT PATTERSON - PRETREATMENT

No report was turned in for the month of August.

Patterson stated that a quarterly inspection had led to higher metals being present and an investigation had been opened.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of August.

PLANNING AND ZONING

No report for the month of August.

PROJECT REPORTS

WATER TREATMENT PLANT

No report for the month of August.

OLD BUSINESS

GENERATOR SERVICING AT WATER & SEWER DEPARTMENT

Mayor Pro-Tem Hollingshead presented updated quotes from Cummins Sales & Service and Riggs CAT regarding the servicing of the generators at the Water and Sewer departments. Discussion followed. Alderman Faulk made a motion to have the Sewer Department generator serviced by Cummins Sales & Service in the amount of \$771.06, and table the servicing of the generator at the Water Department indefinitely due to the new generator that will come with the new plant. Alderman Adams seconded. All members voted in favor.

ARAMARK UNIFORM LEASE RENEWAL

Mayor Pro-Tem Hollingshead asked if there was any additional information regarding the uniform lease. Discussion followed. Alderman Adams stated that she would like to table the issue again until October 2024 to allow time to research additional companies.

WATER DEPT- 1ST STREET HYDRANT QUOTE

Mayor Pro-Tem Hollingshead stated that the Water Department was in need of additional items to install a hydrant near MFA Oil on East 1st Street. A quote for the items was presented from Midwest Meter in the amount of \$2798.00. Discussion followed. A motion was made to approve the purchase from Alderman Adams. Alderman Faulk seconded. All members voted in favor.

NEW BUSINESS

POLICE DEPT- AIR CONDITIONER UNIT REPAIR

Mayor Pro-Tem Hollingshead presented two invoices from Thompson Heat and Appliance Repair totaling \$2150.00 for repairs made to two units at the Police Department. Discussion followed. Motion was made by Alderman Faulk to approve the repair. Alderman Cook seconded. All members voted in favor.

WATER DEPT- LARRY DOOLEY RAISE "B" OPERATOR LICENSE

Mayor Pro-Tem Hollingshead informed the Board that Larry Dooley with the Water Department had taken and passed his examination promoting him to a B Operator for Water Treatment. With this promotion, a raise of \$1.00 per hour is usually given. Discussion followed. Motion was made by Alderman Adams to approve the raise

of \$1.00 per hour for Larry Dooley. Alderman Faulk seconded. All members voted in favor.

ELECTION CERTIFICATION- AUGUST 6, 2024

Mayor Pro-Tem Hollingshead presented the Clerk's Certification from Amy Brown, New Madrid County Clerk, for the August 6, 2024 election held in Portageville, Missouri. Discussion followed. Mayor Pro-Tem Hollingshead asked for a motion to approve the election results certification. Motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

REMOVAL OF 2021 PERSONAL TAXES AND 2019 REAL ESTATE TAXES

Mayor Pro-Tem Hollingshead asked Carol Bowden, City Collector, about the tax removal request. Bowden explained that the City was only allowed to keep five years of Real Estate taxes and 3 years of Personal Property taxes on the books at any given time. Due to this, before the 2024 taxes can be processed, any delinquent taxes for 2019 Real Estate that were not sold at tax sale would need to be removed as well as any unpaid 2021 Personal Taxes. Discussion followed. Mayor Pro-Tem Hollingshead asked for a motion to remove 2021 Personal Taxes in the amount of \$7421.81 and two 2019 Real Estate Taxes totaling \$188.34. Motion was made by Alderman Adams and seconded by Alderman Faulk. All members voted in favor.

ST. EUSTACHIUS PARISH PICNIC ROAD CLOSURE

Mayor Pro-Tem Hollingshead stated that a request had been made to close 4th Street between Meatte Avenue and LeSieur Avenue on September 21, 2024 from 12:00-7:00 p.m. for the annual Parish Center Picnic for St. Eustachius Church. Discussion followed. Motion to approve the closure was made by Alderman Cook and seconded by Alderman Adams. All members voted in favor.

2024 SOYBEAN FESTIVAL SPONSORSHIP

Mayor Pro-Tem Hollingshead presented a sponsorship form from the Portageville Chamber of Commerce seeking sponsorship for the 2024 National Soybean Festival. Discussion followed. Motion was made by Alderman Cook to sponsor the festival in the amount of \$1000.00. Alderman Adams seconded. All members voted in favor.

**APPROVAL OF
FINANCIAL REPORTS
Municipal Court**

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of August as follows:

Fines Collected/ Clerk Fees	\$602.00
Inmate Security	\$10.00
Crime Victim Compensation	\$1.85

LET Fund	\$10.00
TOTAL	\$623.85

City Collector
City Treasurer

CAROL BOWDEN, CITY COLLECTOR
RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of August as follows:

Turned over to City Treasurer:	\$140,595.83
Received from City Collector:	
Park Fund	\$234.41
General Fund	\$1472.04
Health Fund	\$281.29
Street Fund	\$15.00
Solid Waste Fund	\$36,028.24
Water & Sewer Fund	\$101,604.85
Meter Deposits	\$960.00
TOTAL	\$140,595.83
Received from City Clerk:	
General Fund	\$41,488.10
Street Fund	\$15,365.16
Sales Tax	\$50,954.39
TOTAL	\$107,807.65
Interest on Deposits	\$7.92
TOTAL DEPOSITS	\$249,035.25
<i>(Court, Collector, Clerk, & Interest)</i>	

Mayor Pro-Tem Hollingshead entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of August. Motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of August. After checking the bills, Mayor Pro-Tem Hollingshead asked for a motion. Motion was made by Alderman Cook and seconded by Alderman Faulk. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Pro-Tem Hollingshead asked if there were any comments from any members of the Board of Aldermen.

Alderman Adams expressed her appreciation for the repairs that were made during the month to the City streets.

EXECUTIVE SESSION

There was none.

OPEN SESSION/
DATE OF NEXT MEETING

There will be a public hearing for the K9 Vehicle and Equipment grant application on Thursday, September 19, 2024 at 4:30 p.m. at City Hall, 301 E Main, Portageville.

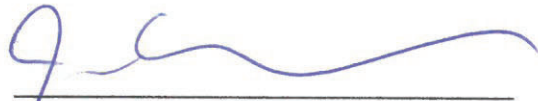
The next regularly schedule Monthly Meeting will be held on Monday, October 7, 2024, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Adams, seconded by Alderman Faulk and unanimously carried, to adjourn at 6:50 p.m.



Rachel Wrather
City Clerk



James C. Hollingshead
Mayor Pro-Tem

