

MINUTES

CITY COUNCIL MEETING Portageville City Hall October 6, 2025

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Monday, October 6, 2025, at City Hall, 301 E Main St. Mayor Cook called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman McCrate
Alderman Simmons
Alderman Smith

Council Members Absent

Alderman Faulk

Following roll call, Carol Bowden, Assistant City Clerk, reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Jason Mansfield
Gail Lunbeck
Lisa Hill
Jeremy Hill
Kevin Guthrie
Chance Walls

Al DeLisle
Freddie Hill
Samantha Musgrave
George DeLisle
Jimmy Wyman
Nathan Griffin

APPROVAL OF AGENDA

Moved by Alderman McCrate, seconded by Alderman Simmons and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES Reg. Meeting- 9/8/25

Mayor Cook asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Cook asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman McCrate, seconded by Alderman Smith and unanimously carried, to approve the submitted minutes for the month of September.

ORDINANCES OR
RESOLUTIONS

Ordinance 1364: SRF Direct Loan
\$381,000 Combined Bond

Mayor Cook introduced Bill 1364:

AN ORDINANCE AUTHORIZING THE ISSUANCE OF A COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BOND (STATE OF MISSOURI-DIRECT LOAN PROGRAM-DESIGN PHASE- JUNIOR LIEN) SERIES 2025 IN THE MAXIMUM PRINCIPAL AMOUNT OF \$381, 000; PRESCRIBING THE FORM AND DETAILS OF THE BOND; AND AUTHORIZING CERTAIN OTHER ACTIONS AND DOCUMENTS IN CONNECTION THEREWITH.

Mayor Cook entertained a motion for the First Reading of Bill 1364. A motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

Mayor Cook entertained a motion for the Second Reading of Bill 1364. A motion was made by Alderman Simmons and seconded by Alderman McCrate. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, absent; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1364 read two times, passed, and approved, Mayor Cook declared Bill 1364 to become Ordinance 1364 passed this 6th day of October, 2025.

Ordinance 1365: Industrial and FOG user
Fee Established

Mayor Cook introduced Bill 1365:

AN ORDINANCE ESTABLISHING A USER FEE FOR THE SEWER USE AT \$0.000125 PER GALLON FOR ALL INDUSTRIAL AND FAT, OIL & GREASE (FOG) USERS FOR THE COST OF MAINTAINING THE PRETREATMENT PROGRAM.

Mayor Cook entertained a motion for the First Reading of Bill 1365. A motion was made by Alderman Smith and seconded by Alderman Simmons. All members voted in favor.

Mayor Cook entertained a motion for the Second Reading of Bill 1365. A motion was made by Alderman Simmons and seconded by Alderman McCrate. A roll call vote was taken.

Alderman McCrate, yea; Alderman Faulk, absent; Alderman Smith, yea; Alderman Simmons, yea. Motion passes.

After hearing Bill 1365 read two times, passed, and approved, Mayor Cook declared Bill 1365 to become Ordinance 1365 passed this 6th day of October, 2025.

PUBLIC FORUM

Mayor Cook asked if there were any visitors present who would like to address the Board of Alderman.

There were none.

DEPARTMENTAL REPORTS

Advertising of Police Officers

FREDDIE HILL- CHIEF OF POLICE

Turned in a written report for the month of September. Chief Hill reported that two officers had given their resignation. Hill would like authorization to advertise for officers in the Standard Democrat. Discussion followed. Motion was made by Alderman McCrate to advertise in the Standard Democrat for police officers. Alderman Simmons seconded. All members voted in favor.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of September. Chief DeLisle stated that the department is thin on members.

PARK BOARD

Turned in a written report for the month of September.

TERRY WHEELER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of September.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of September.

KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of September. Guthrie asked the Board of Aldermen if they had reached a decision about the auger repair. Discussion followed. Motion was made by Alderman Simmons to allow Randy with Yarbrough Industries from Springfield, Missouri to come review the auger for a cost of \$1000.00. Alderman McCrate seconded. All members voted in favor. Upon review, Randy will quote a price for repair, and an email poll will be conducted while he is here in hopes that he can return with the auger for repair.

Auger Repair

SCOTT PATTERSON - PRETREATMENT

No report was submitted.

ROOSEVELT MOSBY – ANIMAL CONTROL

Turned in a written report for the month of September.

PLANNING AND ZONING

No report was submitted.

JOSEPH DENTON- CODE ENFORCEMENT

Turned in a written report for the month of September.

PROJECT REPORTS

WATER TREATMENT PLANT

No report was submitted.

OLD BUSINESS

MASSEY FIELD LIGHTING REPAIR

Mayor Cook stated that there was no new information available. The issue was tabled until quotes are received.

MASSEY FIELD FENCE & BLEACHER REPAIR

Mayor Cook stated that there was no new information available. The issue was tabled until quotes are received.

POLICE DEPT AWNING & SECURITY CAMERA REPAIR

Mayor Cook presented a quote from Jonesboro Canvas & Awning in the amount of \$8500.00 to replace the awning at the Police Department that was damaged in the windstorm. Discussion followed. The Board would like to review different styles of awnings instead of replacing them with what they had. The issue was tabled until the November 2025 meeting.

MUNICIPAL COURT ROOM SETTLEMENT- PR202503206

Mayor Cook presented Claim Settlement PR2025003206 in the amount of \$12,223.76 for damages to the Municipal Court room from the roof collapse to the above structure. Discussion followed. Motion was made by Alderman McCrate to accept the settlement in the amount of \$12,223.76. Alderman Smith seconded. All members voted in favor.

MUNICIPAL COURT ROOM REPAIR QUOTE

Mayor Cook presented the quote from Lonnie Walls Carpentry for repairs needed to the court room that was submitted to the insurance company in the amount of \$13,742.00. Discussion followed. Mayor Cook asked for a motion to award the repair to Lonnie Walls Carpentry for the above amount. Motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

NEW BUSINESS

GOV DEALS- MOBILE COMMAND CENTER POLICE- DM

Mayor Cook asked Alderman McCrate if he would like to speak on this. Alderman McCrate stated that he would like to see the Mobile Command Center placed on Govs deals for auction. Discussion followed. Alderman McCrate made a motion to list the Mobile Command Center on Govdeals with a reserve of \$3900.00. Alderman Smith seconded. All members voted in favor.

AMENDMENT OF CHIEF QUALIFICATIONS- MC

Mayor Cook stated that there was nothing to discuss on this, so it was removed from the agenda.

MIKES AUTO REPAIR- GF

Mayor Cook stated that Alderman Faulk was absent, but the issue is that a previous board voted at the October 11, 2023 meeting to no longer utilize Mike's Auto Repair due to a dispute. Discussion followed. Alderman McCrate made a motion to overturn the previous Board's decision allowing Mike's Auto Repair to do business with the City of Portageville. Alderman Smith seconded. All members voted in favor.

PORTAGEVILLE HOUSING AUTHORITY COMMUNITY POLICING PROGRAM TERMINATION

Mayor Cook stated that the Portageville Housing Authority Board had voted to discontinue the Community Policing Program. The current agreement calls for a 90-day written notice; however, the Housing Authority Board offered to donate equipment purchased for Officer Hill that consisted of radios, gun, carrier, 2013 Dodge Charger, etc. to the Portageville Police Department in exchange for the termination to be effective immediately. Discussion followed. Alderman Simmons voted to allow the program to terminate immediately. Alderman Smith seconded. All members voted in favor.

SKID STEERER DOOR REPLACEMENT- FORMAL VOTE

Mayor Cook stated that an email poll had been taken on the replacement door for the Skid Steerer at a cost of \$1057.99, but a formal vote was needed. Discussion followed. Alderman McCrate made a motion to purchase the Skid Steerer door in the amount of \$1057.99. Alderman Smith seconded. All members voted in favor.

FALL CLEAN UP WEEK- FORMAL VOTE

Mayor Cook stated that an email poll had been conducted to approve the week of October 3-10, 2025 as Fall Clean Up Week, but a formal vote was needed. Alderman Simmons made a motion to approve. Alderman McCrate seconded. All members voted in favor. Mayor Cook stated that additional dumpsters may be needed to complete the week. Discussion followed. Mayor Cook asked for a motion to approve up to four more dumpsters if needed. Motion to accept was made by Alderman McCrate. Alderman Simmons seconded. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of September as follows:

Fines Collected/ Clerk Fees	\$941.00
Inmate Security	\$4.00
Crime Victim Compensation	\$0.74
LET Fund	\$4.00
TOTAL	\$949.74

City Collector
City Treasurer

CAROL BOWDEN, CITY COLLECTOR
RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of September as follows:

Turned over to City Treasurer:	\$165,327.80
Received from City Collector:	
Park Fund	\$846.69
General Fund	\$4,379.41
Health Fund	\$1,016.03
Street Fund	\$40.00
Solid Waste Fund	\$39,501.80
Water & Sewer Fund	\$118,023.87
Meter Deposits	\$1,520.00
TOTAL	\$165,327.80
Received from City Clerk:	
General Fund	\$38,546.56
Street Fund	\$15,741.99
Sales Tax	\$56,638.96
TOTAL	\$110,927.51
Interest on Deposits	\$16.13
TOTAL DEPOSITS	\$277,221.18
<i>(Court, Collector, Clerk, & Interest)</i>	

Mayor Cook entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of September. Motion was made by Alderman Simmons and seconded by Alderman Smith. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of September. After checking the bills, Mayor Cook asked for a motion. Motion was made by Alderman McCrate and seconded by Alderman Simmons. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Cook asked if there were any comments from any members of the Board of Aldermen.

Alderman McCrate stated he would like to see the ditch dug on 8th Street between McArthur and McCrate. He will speak with Terry Wheeler, Street Superintendent.

EXECUTIVE SESSION

There was none.

OPEN SESSION/
DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held at City Hall, 301 E Main Portageville, on Monday, November 3, 2025, at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Smith, seconded by Alderman Simmons and unanimously carried, to adjourn at 6:28 p.m.

Rachel Wrather
City Clerk

Michael Cook Jr.
Mayor

