

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
October 15, 2024

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Tuesday, October 15, 2024, at City Hall, 301 E Main St. This meeting was originally scheduled for Monday, October 7, 2024, but postponed due to not having a quorum. Mayor Walker was absent, so Mayor Pro-Tem Hollingshead called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Council Members Absent

Alderman Adams
Alderman Faulk
Alderman Cook
Alderman Hollingshead

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk

Carol Bowden

Ronnie Adams

Jonathan Thacker

Jennifer Green

Angela Lunbeck

Briana Jones

Gail Lunbeck

Jeremy Green

Edna Robinson

Kevin Guthrie

Roosevelt Mosby

Terry Wheeler

APPROVAL OF
AGENDA

Moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Meeting- 09/9/2024
Public Hearing K9 Equipment- 9/19/24

Mayor Pro-Tem Hollingshead asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative. Mayor Pro-Tem Hollingshead asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to approve the submitted minutes for the month of September.

ORDINANCES OR RESOLUTIONS

There were none.

PUBLIC FORUM

Mayor Pro-Tem Hollingshead asked if there were any visitors present who would like to address the Board of Alderman.
There were none.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of September.
Chief Adams reported that they had served two search warrants during the month, arrests were made, and approximately 98 grams of illegal drugs were taken off the street.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of September.

PARK BOARD

No report was submitted.

JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of September.
Thacker requested approval to purchase Diesel at a cost of approximately \$860.00. Discussion followed. Motion to purchase was made by Alderman Hollingshead. Alderman Cook seconded. All members voted in favor.
Thacker also reported that the backhoe was currently inoperable.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of September.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of September.
Terry Wheeler was present and reported that the taps for the FEMA building and MFA hydrant were scheduled for later in the week.

KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of September.

SCOTT PATTERSON - PRETREATMENT

No report was turned in for the month of September.

ROOSEVELT MOSBY- ANIMAL CONTROL OFFICER

Turned in a written report for the month of September. Mosby submitted quotes for storage sheds for dog food, traps, etc. Discussion followed. Motion was made by Alderman Adams to purchase a resin storage shed from Lowes in the amount of \$999.00. Alderman Faulk seconded. All members voted in favor. Mosby stated that he has had issues with individuals giving out his personal cell phone number for animal control issues. He asked if the proper procedure could be posted on the website with a reminder to contact City Hall during business hours or the Police Department after hours when there is an animal emergency. All agreed.

PLANNING AND ZONING

Turned in a written report for the month of September. It was reported that Planning and Zoning had a request from Carla Brown to rezone her property at 418 E Main Street from I-1 to C-1 as she would like to place a daycare at this location. After discussion, Planning and Zoning scheduled and held a public hearing for the above-mentioned rezoning in which no public comment was made. Planning and Zoning recommended that the above zoning change be approved. Discussion followed. Motion was made by Alderman Adams to accept the recommendation of Planning and Zoning to approve the rezoning of the property and draft an ordinance. Alderman Cook seconded. All members voted in favor.

PROJECT REPORTS

WATER TREATMENT PLANT

No report for the month of September. Mayor Pro-Tem Hollingshead presented an invoice from Horner Shifrin in the amount of \$35,277.00. Discussion followed. Motion was made by Alderman Cook to pay the invoice in the amount of \$35,277.00. Alderman Faulk seconded. All members voted in favor.

OLD BUSINESS

ARAMARK UNIFORM LEASE RENEWAL

Mayor Pro-Tem Hollingshead asked Alderman Adams if she had spoken to any other companies regarding the uniform lease. Alderman Adams stated that she had met with another company, but their pricing and services offered were not as uniformed as Aramark presented. Discussion followed. Alderman Adams made a motion to renew the uniform lease with Aramark for an additional two-year term. Alderman Cook seconded. All members voted in favor.

POLICE DEPARTMENT TASERS

Mayor Pro-Tem Hollingshead presented the updated quote from Axon Enterprises that reduced the number of tasers from 12 to 8. There was not a significant change in pricing. Discussion followed.

The issue was tabled until November 2024 to investigate grant opportunities for the purchase of tasers.

AT&T DAMAGE CLAIM

Mayor Pro-Tem Hollingshead stated that Terry McVey, City Attorney, was still communicating with the AT&T about this claim. The issue was tabled until November 2024.

FIRE DEPT ESO REPORTING SOFTWARE EXTENSION

Mayor Pro-Tem Hollingshead presented an invoice from ESO Reporting Software that the Fire Department needed in order to retrieve its files from September 1 to November 30, 2024 while they await the new reporting software. Discussion followed. Alderman Faulk made a motion to approve the renewal for the specified term in the amount of \$652.05. Alderman Adams seconded. All members voted in favor.

NEW BUSINESS

Ordinance 1354:
Rezoning I-1 to C-1

ORDINANCE 1354: REZONING I-1 TO C-1

Mayor Pro-Tem Hollingshead introduced Bill No. 1354:

AN ORDINANCE REZONING CERTAIN PARCELS FROM I-1, INDUSTRIAL, TO C-1, COMMERCIAL, ALL OF LOTS 7, 8 AND 9, BLOCK 14, PORTAGEVILLE ORIGINAL ADDITION TO THE CITY OF PORTAGEVILLE, NEW MADRID COUNTY, MISSOURI.

Mayor Pro-Tem Hollingshead entertained a motion for the First Reading of Bill No. 1354. A motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor. Mayor Pro-Tem Hollingshead entertained a motion for the Second Reading of Bill No. 1354. A motion was made by Alderman Faulk and seconded by Alderman Adams. A roll call vote was taken. Alderman Adams, yea; Alderman Faulk, yea; Alderman Cook, yea; Alderman Hollingshead, yea. Motion passes.

After hearing Bill No. 1354 read two times, passed, and approved, Mayor Pro-Tem Hollingshead declared Bill No. 1354 to become Ordinance No. 1353 this 15th day of October, 2024.

DAEOC VOLUNTARY ANNEXATION

No one from DAEOC was present. Chris Stinnett had contacted Mayor Walker to have the issue placed on the agenda as DAEOC is constructing a new Headstart facility next to the DAEOC offices on Skyview Road. The offices were previously annexed into city limits to provide sewer service. The new facility would have to be annexed in to have city services.

K-9 TAHOE FROM PEMISCOT COUNTY

Mayor Pro-Tem Hollingshead stated that Assistant Chief Jeremy Green had requested that the City of Portageville purchase the former Pemiscot County 2023 K-9 Tahoe with 43,264 miles in the amount of \$40,000.00. Discussion followed. The issue was tabled until November 2024.

POLICE DEPT- #76 NEW TIRES QUOTE

Mayor Pro-Tem Hollingshead presented a quote from Johnson 66 Service Station in the amount of \$652.52 for a set of new tires. Discussion followed. Alderman Cook stated that he would like to table the purchase and see if he could find a set for a lower cost. The issue was tabled until November 2024.

MEMPHIS VETERINARY SPECIALIST- BAULDER EMERGENCY

Mayor Pro-Tem Hollingshead presented the bill from Memphis Veterinary Specialists in the amount of \$6331.39 and Bootheel Animal Clinic in the amount of \$73.60 for Boulder's emergency treatment from September 2024. Discussion followed. Motion was made by Alderman Faulk to refund Jeremy Green for upfront costs of \$573.60. Alderman Cook seconded. All members voted in favor. Motion was made by Alderman Cook to pay Memphis Veterinary Specialist the remaining amount due of \$5831.39. Alderman Adams seconded. All members voted in favor.

VANDEVANTER ENGINEERING- WATER TOWER REPAIR

Mayor Pro-Tem Hollingshead informed the Board that Vandevanter Engineering had come out and made repairs to the water tower in Meatte Park. An invoice was received for the work in the amount of \$2847.08. Discussion followed. Motion to approve the invoice in the amount of \$2847.08 was made by Alderman Cook. Alderman Adams seconded. All members voted in favor.

CITY ELECTRICIAN RESIGNATION

Mayor Pro-Tem Hollingshead presented a letter of resignation from Brett James, City Electrician. Discussion followed. Alderman Cook made a motion to accept the resignation. Alderman Faulk seconded. All members voted in favor.

Alderman Hollingshead made a motion to advertise the position for City Electrician. Alderman Faulk seconded. All members voted in favor.

WATER DEPT- MIDWEST METER SUPPLIES- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to purchase supplies for the water department from Midwest Meter in the amount of \$1735.00, but a formal vote was needed.

Discussion followed. Motion was made by Alderman Faulk and seconded by Alderman Adams. All members voted in favor.

FALL CLEAN-UP DAYS 2024 – FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to set the dates for Fall Clean-Up as follows: October 10th, Portage Village; October 17, East Side of Town; October 24, West Side of Town. A formal vote was needed. Discussion followed. Motion to approve the dates mentioned above was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

STREET DEPT- WHEEL FOR BACKHOE- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to purchase a wheel for the backhoe from Legacy John Deere in the amount of \$1222.25, but a formal vote was needed. Discussion followed. Motion to approve was made by Alderman Cook. Alderman Adams seconded. All members voted in favor.

TEMPORARY CLOSURE FOR PUBLIC PARKING- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to approve the temporary closure of public parking next to Butler Drug for them to have their flu clinic, but a formal vote was needed. Discussion followed. Motion to approve closure was made by Alderman Cook. Alderman Faulk seconded. All members voted in favor.

SEWER DEPT- COE EQUIPMENT RODDER HOSE- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to purchase a rodder hose from COE Equipment for the Vactor Truck in the amount of \$2285.48, but a formal vote was needed. Discussion followed. Motion to approve the purchase was made by Alderman Cook and seconded by Alderman Faulk. All members voted in favor.

STREET DEPT- JOHN DEERE TRACTOR BRAKE REPAIR- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to repair the retractor pins and brakes on the 5410 John Deere tractor at a cost of \$3036.12 by Legacy Equipment, but a formal vote was needed. Discussion followed. Motion to approve repair was made by Alderman Cook. Alderman Faulk seconded. All members voted in favor.

STREET DEPT- JOHN DEERE TRACTOR PUMP REPAIR- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to repair the pump on the John Deere tractor at a cost of

\$3075.71 by Legacy Equipment, but a formal vote was needed. Discussion followed. Motion to approve the repair was made by Alderman Adams. Alderman Faulk seconded. All members voted in favor.

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of September as follows:

Fines Collected/ Clerk Fees	\$529.27
Inmate Security	\$12.00
Crime Victim Compensation	\$2.70
LET Fund	\$12.00
TOTAL	\$555.97

City Collector
City Treasurer

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of September as follows:

Turned over to City Treasurer:	\$137,493.34
Received from City Collector:	
Park Fund	\$138.84
General Fund	\$1055.18
Health Fund	\$166.61
Street Fund	\$0.00
Solid Waste Fund	\$32,770.98
Water & Sewer Fund	\$102,161.73
Meter Deposits	\$1,200.00
TOTAL	\$137,493.34
Received from City Clerk:	
General Fund	\$44,358.93
Street Fund	\$14,417.71
Sales Tax	\$95,231.57
Sewer Fund	\$278.72
TOTAL	\$154,286.93
Interest on Deposits	\$7.45
TOTAL DEPOSITS	\$292,343.69
<i>(Court, Collector, Clerk, & Interest)</i>	

Mayor Pro-Tem Hollingshead entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of September. Motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of September. After checking the bills, Mayor Pro-Tem Hollingshead asked for a motion. Motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Pro-Tem Hollingshead asked if there were any comments from any members of the Board of Aldermen. There were none.

EXECUTIVE SESSION

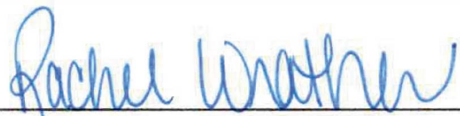
There was none.

OPEN SESSION/
DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held on Monday, November 4, 2024, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to adjourn at 6:50 p.m.



Rachel Wrather
City Clerk



James C. Hollingshead
Mayor Pro-Tem