

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
November 4, 2019

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, November 4, 2019, at City Hall, 301 E Main St. Mayor Simmons called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman James
Alderman Doering
Alderman Berry
Alderman Essary

Council Members Absent

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk	Terry McVey, City Attorney
Ronnie Adams, Police Chief	George DeLisle, Fire Chief
Joey Walters, Street Supervisor	Sam Tillman, Financial Advisor
Mark Gibbins	Scott Patterson, Pretreatment
Greg Gowan	Freddie Hill
Patty Johnson	Sam Tillman
Todd Higgs	Al DeLisle
Jonathan Thacker, Code Enforcer	Chris Cooley
Jimmy Wyman, Water Supervisor	Chris Stinnett, Municipal Judge

APPROVAL OF
AGENDA

Moved by Alderman Berry, seconded by Alderman James and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
Reg. Mtg.- 10/7/19

Mayor Simmons asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Simmons asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Doering seconded by Alderman Berry and unanimously carried, to approve the submitted minutes for the month of October.

DEPARTMENTAL REPORTS

Before the departments gave their reports, Mayor Simmons addressed the supervisors and members of the Board of Alderman with a complaint that he had received from a citizen who felt as if the City supervisors were not spreading their business among all the businesses in town. He reiterated and asked the supervisors to remind the employees to equally visit all the businesses in Portageville with the City department's needs.

JEFF LANGE- SEWER TREATMENT PLANT RESIDENTIAL ENGINEER

No report was turned in and Lange was not present.

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of October.

Chief Adams informed the Board of Alderman that he has hired two new officers from the Police Academy. They will take their post upon graduation in December. Until then, he asked the Board of Alderman if he could hire each applicant for 12 hours a week to allow them to get familiar with the department and the city of Portageville. Discussion followed. A motion was made by Alderman Berry and seconded by Alderman Doering to allow each applicant to be hired now as a part time employee and come in for 12 hours on Saturday or Sunday each week at \$15.25 per hour for training. All members voted in favor.

Alderman Berry stated that he had been approached by Chris Cooley, School Resource Officer, and asked if he could take half of his annual school event pay now and the remainder at the end of the year. Motion was made by Alderman Berry and seconded by Alderman James to allow Cooley to receive half of his annual event pay. All members voted in favor.

Officer Freddie Hill approached the Board of Alderman concerning abandoned houses in the City, specifically around Meatte Ave. and LeSieur Ave., that are causing weekly complaints to the police department and he feels endangering the surrounding neighborhood. Discussion followed. Terry McVey, City Attorney, stated that the owners of the property can be given a citation for public nuisance and the City can require the property to be securely boarded up. For condemnation, the owner is entitled to a hearing with the Board of Alderman and then it can be condemned if nothing is done. Jonathan Thacker, Code Enforcement, will research the properties further.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of October.

George DeLisle, Fire Chief, informed the Board of Alderman that the new fire helmets have been ordered. He presented a new logo for the department and stated that the Rural Fire Department would be purchasing new logo shields for the helmets. The water extractor is in, but not running yet. They are waiting on new parts for installation.

DeLisle stated that the Fire Department would be doing rescue training with SRG in the near future.

DeLisle also stated that there is a program in force for weekly payout in regard to workman's comp for volunteer firemen if certain criteria is met.

PARK BOARD

Did not turn in a written report for the month of October.

Todd Higgs, Park Board President, informed the Board of Alderman that Stephanie Ivie was elected as the new secretary for the Park Board and would be submitting the reports from now on. He did state that the Park Board accepted a bid from David Musgrave to remove dead trees in the park. They are also seeking bids on repairing the Tennis Court at Meatte Park.

Higgs also informed the Board of Alderman that the Park Board is in the process of bidding out ADA compliant restrooms at Massey Field. Discussion followed. Alderman Berry stated that he would like to see if the school was willing to share in the cost of this project.

Alderman Berry asked if the Park Board cameras were in working order. It was stated that one of the problems is that when there is a power failure the cameras need to be manually reset and that does not always happen. Higgs can not access data due to a password restriction. Randy Guest will be contacted since he installed the cameras and see if he can get the needed password.

JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of October.

Walters reported that a new culvert had been installed on McCrate Ave- a new 18-inch pipe replaced the former 10-inch pipe.

Mayor Simmons reported he had spoken to MoDot about cleaning the ditch along Highway 162 West to Little River in order to help with drainage. He also informed Walters that the owners of property at the corner of Brown Drive and McCrate Ave had laid sod in the ditch and the culvert needed to be cleaned out.

Alderman Doering asked Walters about installing a long culvert on one way 12th street due to the ditch being so deep there. Walters and Jimmy Wyman, Water Superintendent, stated that they would not be able to do that since a water main and valves run in that ditch.

Alderman Berry asked Walters to check into a possibly easement issue along Highway 162 West and Robin Lane (one-way street).

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for October.

Wyman was informed that the old water treatment plant is an eyesore and needed to be removed. Discussion followed. There are still panels and other things that need to be removed before it can be tore down.

TOMMY PENROD- SEWER SUPERINTENDENT

Turned in a written report for the month of October.

Penrod was not present. Mayor Simmons informed the rest of the Board of Alderman that the UV cover had been installed. They are also in the process of getting quotes for building like the UV cover to use as Clarifier covers. Mayor Simmons stated that the sewer department felt as if handwheels needed to be installed on the telescoping valves instead of the hand crank that is already provided. The cost for a 24" handwheel is \$440.00 each plus shipping. Discussion followed. Motion was made by Alderman Berry and seconded by Alderman James to purchase two 24" handwheels. All members voted in favor.

SCOTT PATTERSON- PRE-TREATMENT COORDINATOR

Patterson gave a verbal report to the Board of Alderman. He stated that he had collected nine samples over the previous month. The new permit for SRG would be done in 2022.

TAMMY PURYEAR- ANIMAL CONTROL OFFICER

Turned in a written report for the month of October.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of October.

**ORDINANCES OR
RESOLUTIONS
Ordinance #1291**

Mayor Simmons introduced Ordinance No. 1291:

AN ORDINANCE CALLING A SPECIAL ADVISORY ELECTION IN THE CITY OF PORTAGEVILLE, MISSOURI ON THE QUESTION OF REPEALING ORDINANCE 1266 WHICH ALLOWS COMSUMPTION OF ALCOHOL IN PUBLIC PLACES WHEN IN CONJUNCTION WITH A TEMPORARY PERMIT FOR SALE BY DRINK PURSUANT TO SECTION 600.0330.C OF THE MUNICIPAL CODE.

Mayor Simmons entertained a motion for the First Reading of Ordinance No. 1291. Motion was made by Alderman Berry and seconded by Alderman Doering. Voting was as follows: Alderman James, yea; Alderman Doering, yea; Alderman Essary, nay; Alderman Berry, yea. Motion passed 3 to 1.

Mayor Simmons asked for a motion for the Second Reading of Ordinance No. 1291. Motion was made by Alderman Berry and seconded by Alderman Doering. Roll Call was taken.

Roll Call was as follows:

Alderman James, yea; Alderman Doering, yea; Alderman Essary, nay; Alderman Berry, yea.

Ordinance 1291 was passed and introduced into the Ordinance Book.

Ordinance #1292

Mayor Simmons introduced Ordinance No. 1292:

AN ORDINANCE AMENDING ORDINANCE NO. 1244, THE PORTAGEVILLE SEWER PRETREATMENT ORDINANCE, TO ADD PHOTOGRAPHIC EVIDENCE AS A METHOD OF COMPLIANCE MONITORING

Mayor Simmons entertained a motion for the First Reading of Ordinance No. 1292. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

Mayor Simmons asked for a motion for the Second Reading of Ordinance No. 1292. Motion was made by Alderman Berry and seconded by Alderman Doering. Roll Call was taken.

Roll Call was as follows:

Alderman James, yea; Alderman Doering, yea; Alderman Essary, yea; Alderman Berry, yea.

Ordinance 1292 was passed and introduced into the Ordinance Book.

OLD BUSINESS

BIDS FOR SAFETY AWARD DINNER

Mayor Simmons opened one bid that was submitted for the catering of the 2019 Safety Award Dinner to be held on December 5, 2019 at 6:30 p.m. at the Portageville Community Center. The bid was as follows:

Mary Ada's – 100 Dinners, Drinks and Dessert

Price plus gratuity- \$2300.00

Mayor Simmons asked for a motion to accept the bid from Mary Ada's in the amount of \$2300.00. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

DECEMBER 23-25 CLOSURE

Mayor Simmons stated that the Board of Alderman had previously discussed giving the employees Monday, December 23, 2019 off in addition to the normal holidays of December 24 & 25. Discussion followed. A motion was made by Alderman Berry and seconded by Alderman Doering to allow the City of Portageville to close for December 23-25, 2019 in observance of the Christmas holiday. All members voted in favor.

TEMPORARY SALARY ADJUSTMENT 2019

Mayor Simmons informed the Board of Alderman that the temporary salary adjustments that were budgeted for the employees need to be voted on if they were to be distributed on November 27, 2019 as in previous years. Discussion followed. Mayor Simmons asked for a motion to approve the temporary salary adjustment of \$500 after taxes for each full-time employee. Employees who have been with the City of Portageville for less than a year will be prorated. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

Chris Stinnett, Municipal Judge, asked the Board to consider giving Vicky Hanner, Municipal Court Clerk, the temporary salary adjustment. Discussion followed. A motion was made by Alderman Berry and seconded by Alderman Doering to allow Hanner to receive the same temporary salary adjustment as well for 2019. All members voted in favor.

USDA EQUIPMENT LOAN – PD ROOF

Mayor Simmons informed the Board of Alderman that Jason Hartke with USDA had reached out to him regarding the police department equipment loan. He feels as if the disaster funding grant opportunities that are now available would be a better fit for our issue and would allow the maximum grant money available at this time. Discussion followed. Mayor Simmons asked for a motion to terminate the current application with USDA. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor.

Mayor Simmons asked for a motion to reapply for a loan with USDA under the disaster funding grant. Motion was made by Alderman Doering and seconded by Alderman Berry. All members voted in favor.

A public hearing for the Portageville Community Development Corporation will be held on Monday, December 2, 2019 at 5:30 p.m. at City Hall for any citizens who would like to discuss the grant application.

Alderman Essary stated that he had done further research on the foam versus rubber roofing material and he feels as if the Board of Alderman made a mistake in requesting bids for a foam roof. Discussion followed. The Board of Alderman agreed to seek bids for a rubber roof instead of the foam as previously stated.

WWTP- ALGAE GROWTH/ CLARIFIER COVERS

Mayor Simmons stated that Adrienne Eilers with CMT had presented an option to help minimize algae growth in the clarifiers in the form of an automatic brush cleaning system at the effluent troughs of the secondary clarifiers. Discussion followed. The Board of Aldermen agreed to decline the proposed brush system.

WWTP- OPERATOR TRAINING

Mayor Simmons informed the Board of Alderman that Crawford, Murphy and Tilly had stated that the contract does not require them to provide an operator for training, but that the City could hire someone if they would like. Discussion followed. The city will use backup operator Richard Lee who is a Class A Operator for training as needed.

WWTP OPERATING PERMIT FINAL APPROVAL

Mayor Simmons presented Form B2 for the new Waste Water Treatment Plant operating permit for review. Discussion followed. Mayor Simmons asked for a motion to approve the document and submit it to the Missouri Department of Natural Resources. Motion was made by Alderman Berry to

accept the document. Alderman Doering seconded. All members voted in favor.

EARTHQUAKE INSURANCE

Mayor Simmons asked Mark Gibbons, Ellington Insurance, to discuss the Earthquake Insurance. Gibbons presented an option with a \$5,000,000.00 cap. Discussion followed. The issue was tabled until a detailed list of what the City has insured and for how much can be reviewed.

NEW BUSINESS

CENSUS PROGRAM- DUSTIN ROBINETT

Mayor Simmons introduced Dustin Robinett with the 2020 Census. Robinett discussed the upcoming census and measures that are currently being taken for the project. The City gave its support of their efforts and agreed to use their social media platforms as a communication tool in the upcoming campaign to get people to fill out their census paperwork.

CHRISTMAS HAMS

Mayor Simmons presented a current list of full and part-time employees for the City of Portageville. Mayor Simmons asked for a motion to purchase hams for the listed employees during the holiday season. Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

AGRICULTURAL LEASE

Mayor Simmons informed the Board of Alderman that it was time to put Farm #3144 back out for bids. Discussion followed. Mayor Simmons asked for a motion to bid Farm #3144 for a 2-year term beginning January 8, 2020 and ending January 8, 2022. Motion was made by Alderman Berry and seconded by Alderman James. All members voted in favor. An ad will be ran in the Missouriian-News seeking sealed bids to be turned in by November 27,2019. They will be opened at the December 2, 2019 council meeting.

205 E MAIN LEASE

Mayor Simmons stated that the lease with JoBeth Williams for 205 E Main in Portageville will be up for renewal in January of 2020. Simmons asked the Board of Alderman to review the current lease agreement to see if any changes needed to be made. Discussion followed. Alderman Doering made a motion to renew the current lease as it is written for a two-year term with a rent of \$300 per month. Motion was seconded by Alderman Berry. All members voted in favor.

I&I STUDY

Mayor Simmons asked Scott Patterson to readdress issues of concern from the 2015 I & I Study that was done for the City of Portageville. Discussion followed. Mayor Simmons stated that Terry Wheeler and Thomas Penrod with the Sewer Department are inserting sealing devices into manholes on

Margaret, Foster and Behind Huffman Ave. to help with the infiltration of storm water. He also stated that sewers needed to be capped when not in use. Adding and rerouting sewer main flow from #7 pump station was also discussed.

HEALTH INSURANCE RENEWAL

Mayor Simmons presented the packet from United Healthcare for insurance renewal. Discussion followed. After reviewing other prices and plans presented, Alderman Doering made a motion to approve the United Healthcare renewal of the same plan. Alderman Berry seconded. All members voted in favor.

PUBLIC FORUM

Mayor Simmons asked if there were any visitors present who would like to address the Board of Alderman.
There were none.

**APPROVAL OF
FINANCIAL REPORTS
Municipal Court
City Collector
City Treasurer**

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of October as follows:

Fines Collected	\$ 3,457.67
Inmate Security	\$ 36.00
Crime Victims Compensation	\$ 6.66
LET Fund	\$ 36.00
Clerk Fees	\$ 216.00
TOTAL	\$ 3752.33

MICHELE CRAWFORD, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Crawford and Wrather turned in a written report for the month of September as follows:

Turned over to City Treasurer: \$ 120,645.13

Received from City Collector:

Park Fund	\$ 46.61	
General Fund	\$ 1,359.92	
Health Fund	\$ 62.56	
Street Fund	\$ 15.00	
Solid Waste Fund	\$ 32,042.51	
Water & Sewer Fund	\$ 85,438.53	
Red Building	\$ 400.00	
Meter Deposits	\$ 1,280.00	
TOTAL		\$ 120,645.13

Received from City Clerk:

General Fund	\$ 39,170.77
Street Fund	\$ 13,024.66

Sales Tax Fund	\$	44,651.50	
Water & Sewer Fund	\$	256.83	
Shop With A Cop Fund	\$	250.00	
TOTAL			\$ 97,353.76
Interest on deposits			\$ 23.34
TOTAL DEPOSITS			\$ 97,377.10

Mayor entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of October. Motion was made by Alderman Berry and seconded by Alderman Doering. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of October. After checking the bills, Mayor asked for a motion. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Simmons asked if there were any comments from any members of the Board of Alderman.

Alderman Doering stated that she had been approached about installing a sidewalk along King Avenue from West 12th Street to State Highway 162 West. Discussion followed. It was stated that there is not enough room along the easement to allow for this.

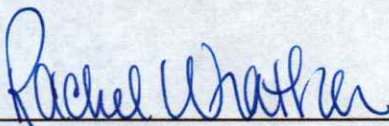
Alderman Berry asked Terry McVey, City Attorney, if there had been any updates on the litigation involving the failed drainage ditch along McCrate Avenue. Discussion followed. McVey stated that a new trial date is being scheduled.

NEXT MEETING

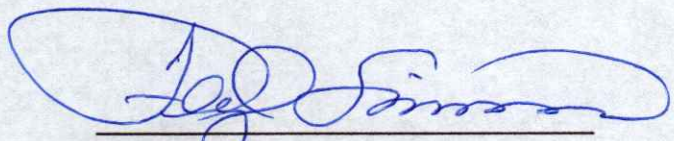
A financial review session will be held on November 21, 2019 at City Hall beginning at 2:00 p.m. with the department heads. The Portageville Community Development Corporation will hold a public hearing regarding the USDA loan for the police department roof on Monday, December 2, 2019 at City Hall, 301 E Main, beginning at 5:30 p.m. The Board of Alderman will hold a regular meeting on Monday, December 2, 2019 at City Hall, 301 E Main, starting at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Berry, seconded by Alderman Doering and unanimously carried, to adjourn at 8:05 p.m.



Rachel Wrather
City Clerk



Floyd Simmons
Mayor