

MINUTES

CITY COUNCIL MEETING  
Portageville City Hall  
December 2, 2019

CALL TO ORDER

A meeting of the City Council of the City of Portageville was held on Monday, December 2, 2019, at City Hall, 301 E Main St. Mayor Simmons called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Alderman James  
Alderman Doering  
Alderman Essary

Council Members Absent

Alderman Berry

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk

Joey Walters, Street Supervisor

Freddie Hill

Scott Seal

Andrew Fisk

Carol Bowden

Sam Tillman, Financial Advisor

Scott Patterson, Pretreatment

Emma Fisk

Heather Fisk

Bob Carter

TR Thompson

APPROVAL OF  
AGENDA

Moved by Alderman James, seconded by Alderman Doering and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES  
Reg. Mtg.- 11/4/19

Mayor Simmons asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative.

Mayor Simmons asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Doering seconded by Alderman Essary and unanimously carried, to approve the submitted minutes for the month of November.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of November.

**GEORGE DELISLE- FIRE CHIEF**

Turned in a written report for the month of November.

In lieu of Fire Chief DeLisle's absence, Assistant Fire Chief Bob Carter was available to answer any questions from the Board of Alderman. Mayor Simmons asked Carter about paying the fireman monthly instead of annually. Discussion followed. It was determined that the City would continue paying annually for the volunteer fire department. Carter informed the Board of Alderman that the washing machine was installed and functioning.

**PARK BOARD**

Turned in a written report for the month of August, September and October.

Mayor Simmons stated that he attended the last park board meeting. The park board is currently looking into renovating the bathrooms and concession stand area at Massey Field and resurfacing the tennis courts at Meatte Park.

**JOEY WALTERS- STREET & SOLID WASTE SUPERINTENDENT**

Turned in a written report for the month of November.

Mayor Simmons stated that there is an older truck that they are having Hayes Auto Salvage take a look at to see if they can find a reason for it not wanting to run.

Mayor Simmons informed the Board of Alderman of concerns from citizens he has received regarding the recycling trailers in Portageville. Discussion followed. The recycling trailers will be placed within the gate of the city shed under video surveillance to help with trash and non-recyclable items being placed into the bins. This will be a trial basis to see if misuse is still an issue. Rachel Wrather, City Clerk, will check with Pemiscot Progressive Industries to see if they will still accept our recyclable material and if there are any fees associated.

**JIMMY WYMAN- WATER SUPERINTENDENT**

Turned in a written report for November.

Mayor Simmons stated that after talking with Wyman they are putting together a plan to tear down the old water plant. Wyman is also obtaining quotes for the current water plant to be painted.

**TOMMY PENROD- SEWER SUPERINTENDENT**

Turned in a written report for the month of November.

In lieu of Penrod not being present, Terry Wheeler was available to answer questions regarding the sewer plant. Mayor Simmons informed the Board of Aldermen that a final walkthrough of the Sewer Treatment Plant has been scheduled for Wednesday, December 4, 2019 at 10:00 a.m. by Adrienne Eilers, Project Engineer with Crawford, Murphy and Tilly. Wheeler

reported that there are still a number of items not working properly and concerns that need to be addressed.  
Wheeler informed the Board of Alderman that the backhoe had been taken to D&L for repair and should be returned within in 24 hours.

**SCOTT PATTERSON- PRE-TREATMENT COORDINATOR**

Patterson gave a verbal report to the Board of Alderman. He stated that the monthly report had been submitted successfully to DNR after a few issues. Soil sampling is set to be done this month.

**TAMMY PURYEAR- ANIMAL CONTROL OFFICER**

Turned in a written report for the month of November.

**JONATHAN THACKER- CODE ENFORCEMENT**

Turned in a written report for the month of November.

**PROCLAMATIONS, ORDINANCES  
OR RESOLUTIONS**

Proclamation 2019-2:  
School Choice Week

Mayor Simmons introduced Proclamation 2019-2:

A PROCLAMATION RECOGNIZING JANUARY 26 – FEBRUARY 1, 2020 AS SCHOOL CHOICE WEEK IN THE CITY OF PORTAGEVILLE, MISSOURI.

Mayor Simmons entertained a motion to accept Proclamation 2019-2. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

Proclamation 2019-3:  
Emma Fisk Week

Mayor Simmons introduced Proclamation 2019-3:

A PROCLAMATION RECOGNIZING THE WEEK OF DECEMBER 2, 2019 AS EMMA FISK WEEK IN THE CITY OF PORTAGEVILLE, MISSOURI.

Mayor Simmons entertained a motion to accept Proclamation 2019-3. Motion was made by Alderman Essary and seconded by Alderman James. All members voted in favor.

**OLD BUSINESS**

**BIDS FOR FARM #3144**

Mayor Simmons asked Alderman Essary to open the one bid received on Farm #3144. Alderman Essary stated that the bid was from Joe Scherer in the amount of \$1726.00 per year for the 2-year term. Mayor Simmons asked for a motion to accept the bid. Motion was made by Alderman Essary and seconded by Alderman James. All members voted in favor.

**CMT RESPONSE TO WWTP CONCERNS**

Mayor Simmons presented the response from Crawford, Murphy and Tilly (CMT) Engineering Firm about the issues encountered at the Sewer Treatment Plant. Discussion followed. Mayor Simmons will continue to keep in contact with CMT regarding various issues at the plant.

## NEW BUSINESS

### WWTP- CHANGE ORDER #15- DISPLAYS AND SENSORS

Mayor Simmons introduced Change Order #15 for the Sewer Treatment Plant that would install three precision digital process indicators as requested by the sewer plant operators. The change order would increase the cost of the project by \$13,280.00 and add an additional 20 days to the contract time. Discussion followed. Mayor Simmons asked for a motion to approve Change Order #15. Motion was made by Alderman Doering and seconded by Alderman James. Voting was as follows: Alderman Doering, yea; Alderman James, yea; Alderman Berry, absent; Alderman Essary, nay. Motion passes 2 to 1.

### WWTP- CHANGE ORDER #17- HEAT TRACER WATER LINE

Mayor Simmons stated that Change Order #17 to install heat trace on the water line running to the Screen and Grit Unit had been received, but Hamilton Plumbing was looking into the repair. Discussion followed. Hamilton Plumbing would take care of this issue so there was no further action taken on the change order.

### WWTP- CHANGE ORDER #18- PROGRAMMING CHANGES SCREEN/ GRIT UNIT

Mayor Simmons introduced Change Order #18 for the Sewer Treatment Plant to make programming changes to the Screen/Grit system in the amount of \$2,271.00. Discussion followed. Mayor Simmons asked for a motion to approve Change Order #18. Motion was made by Alderman Doering and seconded by Alderman James. Voting was as follows: Alderman Doering, yea; Alderman James, yea; Alderman Berry, absent; Alderman Essary, nay. Motion passes 2 to 1.

### WWTP- CHANGE ORDER #19- STEEL BEAM INSTALLATION

Mayor Simmons introduced Change Order #19 for the Sewer Treatment Plant to provide and install Davit Crane support beam at the influent pump station structure in the amount of \$3926.00. Discussion followed. Scott Patterson and Mayor Simmons will obtain quotes from D&L and BMCI for a support beam. No motion was made. Change Order #19 was not approved.

### PORTAGEVILLE JAYCEES 6<sup>TH</sup> ANNUAL CHRISTMAS PROJECT

Mayor Simmons stated that a letter had been received from the Portageville Jaycees asking for assistance with their 6<sup>th</sup> Annual Christmas Project. Discussion followed. Alderman Doering made a motion to provide a \$250.00 donation to the Portageville Jaycees for the Christmas Project. Motion was seconded by Alderman James. All members voted in favor.

### MISSOURI RURAL WATER ASSOCIATION DUES 2020

Mayor Simmons informed the Board of Alderman that a notice had arrived for the annual dues to the Missouri Rural Water Association in the amount

of \$739.76. Discussion followed. Mayor Simmons asked for a motion to approve the dues for Missouri Rural Water Association. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

**PUBLIC FORUM**

Mayor Simmons asked if there were any visitors present who would like to address the Board of Alderman.

Scott Seal with the Missourian-News asked the Board of Alderman to consider purchasing an ad in the Christmas edition of the Missourian-News to be published on December 19, 2019. In previous years, the City of Portageville took out an 1/8-page color advertisement at a cost of \$135.00. Discussion followed. Mayor Simmons asked for a motion to purchase the advertisement for \$135.00. Motion was made by Alderman Doering and seconded by Alderman James.

Seal also stated that as of the new year there would no longer be a Missourian-News in Portageville. Portageville news would be ran in the Wednesday edition of the Standard Democrat paper out of Sikeston. T.R. Thompson asked the Board of Alderman for a status update on the Drainage Ditch litigation. Mayor Simmons stated that he had spoken with Terry McVey, City Attorney, prior to the meeting and was told that a trial date had been set for June 2020.

**APPROVAL OF  
FINANCIAL REPORTS  
Municipal Court  
City Collector  
City Treasurer**

**CHRIS STINNETT, MUNICIPAL COURT JUDGE**

Stinnett turned in a written report for the month of November as follows:

Fines Collected	\$ 997.24
Inmate Security	\$ 10.00
Crime Victims Compensation	\$ 2.23
LET Fund	\$ 10.00
Clerk Fees	\$ 72.66
<b>TOTAL</b>	<b>\$ 1092.13</b>

**MICHELE CRAWFORD, CITY COLLECTOR**

**RACHEL WRATHER, CITY TREASURER**

Crawford and Wrather turned in a written report for the month of November as follows:

Turned over to City Treasurer: \$ 145,572.71

Received from City Collector:

Park Fund	\$ 2,422.33
General Fund	\$ 17,467.90
Health Fund	\$ 3,251.60
Street Fund	\$ 200.00
Solid Waste Fund	\$ 32,264.97
Water & Sewer Fund	\$ 88,525.91
Red Building	\$ 400.00

<u>Meter Deposits</u>	\$	1,040.00	
TOTAL			\$ 145,572.71
Received from City Clerk:			
General Fund	\$	28,311.03	
Street Fund	\$	13,024.66	
Sales Tax Fund	\$	47,257.99	
<u>Water &amp; Sewer Fund</u>	\$	181.99	
TOTAL			\$ 88,775.67
Interest on deposits	\$	20.13	
TOTAL DEPOSITS			\$ 234,368.51

Mayor entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of November. Motion was made by Alderman Doering and seconded by Alderman James. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Mayor and Council for the month of November. After checking the bills, Mayor asked for a motion. Motion was made by Alderman Doering and seconded by Alderman Essary. All members voted in favor.

MAYOR AND COUNCIL COMMENTS

Mayor Simmons asked if there were any comments from any members of the Board of Alderman. Alderman Doering brought up the current conflict with the fire dispatching and the Active 911 application. Discussion followed. The signed letter granting New Madrid County Emergency Communications Center the authority to transfer dispatching services will be obtained and reviewed for further discussion at the December 16, 2019 Board of Alderman meeting.

EXECUTIVE SESSION

Moved by Alderman Doering, seconded by Alderman James to adjourn to Executive Session in accordance with Section 610-021.1 RSMo to discuss personnel.

The vote thereon was as follows:

Alderman James	"Aye"
Alderman Doering	"Aye"
Alderman Essary	"Aye"
Alderman Berry	Absent

Motion was made by Alderman Doering and seconded by Alderman James to adjourn back to regular session at 8:28 p.m.

Roll call was as follows:

Alderman James	"Aye"
Alderman Doering	"Aye"

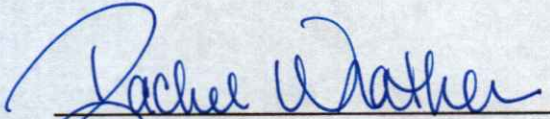
Alderman Essary "Aye"  
Alderman Berry Absent

NEXT MEETING

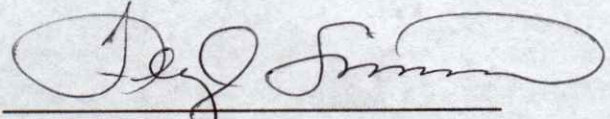
The Board of Alderman will hold a regular meeting on Monday, December 16, 2019 at City Hall, 301 E Main, starting at 6:00 p.m.

ADJOURNMENT

There being no further business, moved by Alderman Doering, seconded by Alderman Essary and unanimously carried, to adjourn at 8:30 p.m.



Rachel Wrather  
City Clerk



Floyd Simmons  
Mayor