

MINUTES

CITY COUNCIL MEETING
Portageville City Hall
November 18, 2024

CALL TO ORDER

A meeting of the City of Portageville Board of Aldermen was held on Tuesday, November 18, 2024, at City Hall, 301 E Main St. This meeting was originally scheduled for Monday, November 4, 2024, but postponed due to not having a quorum. Mayor Walker was absent, so Mayor Pro-Tem Hollingshead called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members Present

Council Members Absent

Alderman Adams
Alderman Faulk
Alderman Cook
Alderman Hollingshead

Following roll call, the City Clerk reported that a quorum was present.

Also present were:

Rachel Wrather, City Clerk
Chris Lambert
Gail Lunbeck
Scott Patterson
George DeLisle
Jimmy Wyman
Edna Robinson

Terry McVey, City Attorney
Roosevelt Mosby
Ronnie Adams
Kevin Guthrie
Al DeLisle
Joel Evans

APPROVAL OF
AGENDA

Moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES
PH Building Commission- 10/15/24
Reg. Meeting- 10/15/24

Mayor Pro-Tem Hollingshead asked members of the Council if they had read a copy of the Minutes made available to them three days prior to the meeting. All answered in the affirmative. Mayor Pro-Tem Hollingshead asked if there were any additions or deletions to the minutes. There were none.

Moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to approve the submitted minutes for the month of October.

ORDINANCES OR RESOLUTIONS

There were none.

PUBLIC FORUM

Mayor Pro-Tem Hollingshead asked if there were any visitors present who would like to address the Board of Alderman.

Joel Evans with DAEOC was present to discuss voluntary annexation or a variance to connect to city sewer services where the new Headstart Center is being built on Skyview Road. Chris Lambert, Engineer, stated that when the lift station was put in there it allowed for the expansion of 350 residences. Discussion followed. Scott Patterson stated that the City may look into a permit fee and nonresidential usage fee (\$75) if a variance is allowed. Motion was made by Alderman Adams to allow a variance to connect to the City sewer. Alderman Cook seconded. All voted in favor.

Terry McVey, City Attorney, will be contacted to see how to proceed.

Alderman Adams stated that Bob Pullum was on the agenda, but contacted her before the meeting to let her know that he would not be able to attend tonight. She stated that he was requesting that the large dumpster be brought back to the street shed for citizens to utilize, but she explained that the cost of such a project was too large at this time. Discussion followed. Aldermen will discuss the need for a county-wide dumpster for citizens with the New Madrid County Commissioners.

DEPARTMENTAL REPORTS

RONNIE ADAMS- CHIEF OF POLICE

Turned in a written report for the month of October.

Chief Adams reported that they are seeing an increase of meth and fentanyl in our area. The department is also down two officers. Chief Adams also asked about the camera situation where the pole was downed on Foster Avenue. Alderman Cook will speak with Jonathan Thacker about getting the pole placed.

Chief Adams stated that he had looked into a street light due to the darkness on Clover Lane and the price with Pemiscot Dunklin is \$1600 for 3 LED lights plus \$120. Pemiscot Dunklin will set the pole at no charge. Carol Bowden, City Collector, stated that she had received a call the previous week about the same situation but at the intersection of 11th and Barnes Avenue. She explained that usually if the property owner wanted to add a light to their property it was at their expense. Discussion followed. Alderman Adams stated that there may be a pole already on the school property that a street light could be added to in order to help that area. The issue was tabled

until December to check on pricing with Ameren and inspect both areas.

GEORGE DELISLE- FIRE CHIEF

Turned in a written report for the month of October.

Chief DeLisle stated that the inside lights at the Fire Shed was in need of replacement, and he would like them to be converted to LED lights. It will be looked into.

Al Delisle showed the Board of Alderman features of the new First Due reporting program including work orders.

Alderman Faulk stated that he would like the City to consider giving a bump in salary to any city employee who joined the volunteer fire department.

PARK BOARD

Turned in a written report for the month of October.

It stated in their minutes that the Park Board members had voted to change their meeting time from the third Tuesday of each month to the first Tuesday of every month. Discussion followed. Alderman Adams made a motion to approve the meeting date change and amend the by-laws accordingly. Alderman Faulk seconded. All members voted in favor.

JONATHAN THACKER- STREET & SOLID WASTE SUPERINTENDENT

Turned in a written report for the month of October.

JONATHAN THACKER- CODE ENFORCEMENT

Turned in a written report for the month of October.

JIMMY WYMAN- WATER SUPERINTENDENT

Turned in a written report for the month of October.

KEVIN GUTHRIE- SEWER SUPERINTENDENT

Turned in a written report for the month of October.

Guthrie informed the Board of Alderman that their investigation concluded that the RAS pump not operating correctly caused the metal issue within their testing. The RAS pumps have been repaired therefore the issue should be corrected.

SCOTT PATTERSON - PRETREATMENT

No report was turned in for the month of October.

PLANNING AND ZONING

No report was turned in for the month of October.

PROJECT REPORTS

WATER TREATMENT PLANT

Turned in a written report for the month of October.

Mayor Pro-Tem Hollingshead presented two invoices from Horner Shifrin in the amounts of \$26,367.00 and \$57,761.00. Discussion followed. Motion was made by Alderman Adams to pay the invoices in the total amount of \$84,128.00. Alderman Cook seconded. All members voted in favor.

Discussion was also held over the SRF engineering loan. Daniel Kingree will be contacted to get an update of how to proceed.

LEAD SERVICE LINE INVENTORY

Mayor Pro-Tem Hollingshead presented the Board with information from Brad Rayburn regarding replacement funds for galvanized and lead service lines.

OLD BUSINESS

POLICE DEPARTMENT TASERS

Mayor Pro-Tem Hollingshead asked if there had been any additional movement on the hunt for a grant to aid in the cost of the tasers. Alderman Cook and Alderman Faulk stated that they are currently investigating some options. The issue was tabled until December 2024.

AT&T DAMAGE CLAIM

Mayor Pro-Tem Hollingshead asked Terry McVey, City Attorney, about where we stand with AT&T about this claim. McVey stated that he had issued a response and would check in on it. The issue was tabled until December 2024.

TIRE PURCHASE- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to purchase two sets of tires for the Police Department and one for the Street Department. Three quotes were given as follows: Johnson Service Station, \$1872.84; NAPA Auto Parts, \$2158.00; Sullivan Auto, \$2277.00. Discussion followed. Motion was made by Alderman Adams to purchase the tires from Johnson Service Station in the amount of \$1872.84. Alderman Cook seconded. All members voted in favor.

NEW BUSINESS

205 E MAIN LEASE- TERM/ ADVERTISE FOR BIDS

Mayor Pro-Tem Hollingshead informed the Board that the lease with Amy Wilcox at 205 E Main Street was set to expire in January 2025 and a decision was needed on how to proceed. Discussion followed. Motion was made by Alderman Cook to allow Amy Wilcox to renew the lease with the same terms with the exception of making it a two year lease that will expire in 2027. Alderman Adams seconded. All members voted in favor.

WEBSITE RENEWAL 2025

Mayor Pro-Tem Hollingshead presented an invoice in the amount of \$1215.00 from Municipal Impact for the renewal of the City of Portageville website. Discussion followed. Motion to pay the renewal in the amount of \$1215.00 was made by Alderman Cook. Alderman Adams seconded. All members voted in favor.

GIDEON BULLDOG CLASSIC KMIS ADVERTISEMENT

Mayor Pro-Tem Hollingshead stated that KMIS had contacted the City about sponsoring the Portageville Bulldogs in the Gideon Bulldog Classic at a total cost of \$150.00 for 11 games. Discussion followed. Motion was made to approve the advertisement in the amount of \$150.00 by Alderman Cook. Alderman Adams seconded. All members voted in favor.

EMPLOYEE HOLIDAY HAMS

Mayor Pro-Tem Hollingshead asked the Board of Aldermen if they would like to purchase a holiday ham for all full-time and part-time City employees for the holiday season. Hams are purchased local from Food-Rite and vouchers for pick-up is given to employees. Discussion followed. Alderman Adams made a motion to approve the purchase of holiday hams. Alderman Cook seconded. All members voted in favor.

EMPLOYEE SAFETY AWARD

Mayor Pro-Tem Hollingshead stated that it had been budgeted to supply all full-time employees with a temporary salary adjustment in the amount of a \$600.00 Safety bonus, but approval was needed to distribute. Discussion followed. Motion to distribute was made by Alderman Cook. Alderman Adams seconded. All members voted in favor.

EMPLOYEE HEALTH INSURANCE- UHC RENEWAL/ ADVERTISE FOR BIDS

Mayor Pro-Tem Hollingshead explained that the employee health insurance renewal kit had been received and the Board had the option to go out to bids or renew with United Healthcare at an increase of 8.3%. Discussion followed. Motion was made by Alderman Adams to renew United Healthcare for 2025. Alderman Cook seconded. All members voted in favor.

MCCOY EQUIPMENT- BACKHOE DIAGNOSTIC FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to have McCoy Equipment of Sikeston come and run a

diagnostic on the backhoe at a cost of \$1000.00, but a formal vote was needed. Discussion followed. Motion was made to approve the diagnostic by Alderman Cook and seconded by Alderman Faulk. Voting was as follows: Alderman Adams, nay; Alderman Cook, yea; Alderman Faulk, yea. Motion passes.

CONCRETE FOR STREET DEPT- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to purchase concrete from Tri-State for the Street Department in an amount not to exceed \$1000.00, but a formal vote was needed. Discussion followed. Motion to approve the concrete purchase from Tri-State was made by Alderman Cook. Alderman Faulk seconded. All members voted in favor.

PACE CHRONIC TESTING FOR SEWER DEPT- FORMAL VOTE

Mayor Pro-Tem Hollingshead stated that an email vote had been taken to approve a testing requirement for our sewer permit from PACE Testing in the amount of \$3036.00, but a formal vote was needed. Discussion followed. Alderman Adams made a motion to approve the testing from PACE in the amount above. Alderman Cook seconded. All members voted in favor.

CHRIS STINNETT, MUNICIPAL COURT JUDGE

Stinnett turned in a written report for the month of October as follows:

Fines Collected/ Clerk Fees	\$2868.64
Inmate Security	\$36.00
Crime Victim Compensation	\$6.52
LET Fund	\$36.00
TOTAL	\$2947.16

APPROVAL OF
FINANCIAL REPORTS
Municipal Court

CAROL BOWDEN, CITY COLLECTOR

RACHEL WRATHER, CITY TREASURER

Bowden and Wrather turned in a written report for the month of October as follows:

Turned over to City Treasurer:	\$124,173.70
Received from City Collector:	
Park Fund	\$71.91
General Fund	\$1376.21
Health Fund	\$196.30
Street Fund	\$0.00
Solid Waste Fund	\$34,007.15

Water & Sewer Fund	\$87,722.13
Meter Deposits	\$800.00
TOTAL	\$124,173.70
Received from City Clerk:	
General Fund	\$50,230.40
Street Fund	\$14,111.23
REAP Account	\$500.00
Sales Tax	\$56,145.38
Shop With A Cop	\$616.00
TOTAL	\$121,603.01
Interest on Deposits	
	\$7.29
TOTAL DEPOSITS	\$248,731.16
<i>(Court, Collector, Clerk, & Interest)</i>	

City Collector
City Treasurer

Mayor Pro-Tem Hollingshead entertained a motion to approve Municipal Court Judge, City Collector and City Treasurer reports for the month of October. Motion was made by Alderman Adams and seconded by Alderman Cook. All members voted in favor.

APPROVAL OF BILLS

A list of outstanding bills was given to the Board of Aldermen for the month of October. After checking the bills, Mayor Pro-Tem Hollingshead asked for a motion. Motion was made by Alderman Adams and seconded by Alderman Faulk. All members voted in favor.

MAYOR AND
COUNCIL COMMENTS

Mayor Pro-Tem Hollingshead asked if there were any comments from any members of the Board of Aldermen. There was none.

EXECUTIVE SESSION

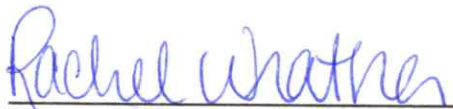
There was none.

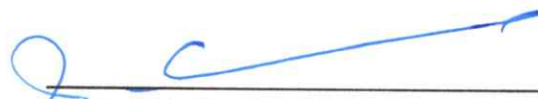
OPEN SESSION/
DATE OF NEXT MEETING

The next regularly schedule Monthly Meeting will be held on Monday, December 2, 2024, at 6:00 p.m. at City Hall, 301 E Main, Portageville.

ADJOURNMENT

There being no further business, moved by Alderman Adams, seconded by Alderman Cook and unanimously carried, to adjourn at 7:15 p.m.


Rachel Wrather
City Clerk


James C. Hollingshead
Mayor Pro-Tem